



## **AGENDA COMMON COUNCIL**

**Tuesday, July 1, 2014**

**To immediately follow the 6:30 p.m. Committee of the Whole meeting  
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller  
Robert Prailes, Alderman, 1<sup>st</sup> District  
Edward Johnson, Alderman, 1<sup>st</sup> District  
Peter Hintz, Council President & Alderman, 2<sup>nd</sup> District  
Ruth Dawidziak, Alderman, 2<sup>nd</sup> District  
Tom Vos, Alderman, 3<sup>rd</sup> District  
Jon Schultz, Alderman, 3<sup>rd</sup> District  
Tom Preusker, Alderman, 4<sup>th</sup> District  
Todd Bauman, Alderman, 4<sup>th</sup> District

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative
5. Approval of the Common Council minutes for June 3, 2014 and June 24, 2014 (*J. Schultz*)
6. Letters and Communications: None
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-4 (*T. Preusker*)
9. Payment of Vouchers (*T. Bauman*)
10. Licenses and Permits (*R. Prailes*)
11. Appointments and Nominations: None
12. Public Hearings: None

13. **RESOLUTIONS:**

- A. Resolution 4677(11) to approve a Tax Re-Investment Program Agreement with Echo Lake Foods, Inc. This item was discussed at the June 3, 2014 Committee of the Whole meeting. *(P. Hintz)*
- B. Resolution 4679(13) to approve the purchase of a New Holland L223 skid steer for the Department of Public Works from Milwaukee Tractor & Equipment in the amount of \$42,758.. This item was discussed at the June 3, 2014 Committee of the Whole meeting. *(T. Vos)*
- C. Resolution 4680(14) to approve the purchase of a one-ton truck chassis from Lynch Truck Center for \$24,060.56 and a dump body, hydraulics, lights and hoist for a one-ton truck from Olson Trailer for \$9,982 for the Department of Public Works. This item was discussed at the June 3, 2014 Committee of the Whole meeting. *(J. Schultz)*

14. **ORDINANCES:**

- A. Ordinance 1985(4) to amend the Official Traffic Map of the City of Burlington to create and intersection at Walton Road and Milwaukee Avenue. This item was discussed at the June 3, 2014 Committee of the Whole meeting. *(T. Bauman)*

15. **MOTIONS:**

- A. Motion 14-776 to approve a Certificate of Appropriateness Application in the HPC Overlay District for 166 E. Jefferson Street. This item was discussed at tonight's Committee of the Whole meeting. *(R. Prailes)*

16. **ADJOURNMENT** *(E. Johnson)*

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*



## CITY OF BURLINGTON

**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Common Council Agenda Item Number: 5</b>	<b>Date: July 1, 2014</b>
<b>Submitted By:</b> Diahn Halbach, City Clerk	<b>Subject:</b> Meeting Minutes

**Details:**

Attached please find the Minutes from the June 3, 2014 and June 24, 2014 Common Council meeting. Staff recommends approval of these Minutes.

**Options & Alternatives:**

N/A

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Common Council approve these Minutes at the July 1, 2014 Common Council meeting.



**CITY OF BURLINGTON**  
**Official Minutes of the Common Council**  
**Robert Miller, Mayor**  
**Diahnn C. Halbach, City Clerk**  
**Tuesday, June 3, 2014**

**1. Call To Order – Roll Call**

Mayor Robert Miller called the meeting to order at 7:00 p.m. starting with roll call. Aldermen present: Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Tom Preusker, Jon Schultz and Todd Bauman. Aldermen excused: Bob Prailes.

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Police Chief Peter Nimmer, Fire Chief Perry Howard, Public Works Director Craig Workman, Director of Administrative Services Megan Watkins, Library Director Gayle Falk, and Tom Foht of Kapur & Associates.

**2. Pledge of Allegiance**

**3. Citizen Comments**

There were no comments.

**4. Chamber of Commerce**

Chamber representative, Anton Nikolai, spoke about the Chambers “Shop and Buy Local” promotion in which a \$10 card, which is valued at approximately \$300, can be purchased and redeemed to support local businesses. Nikolai also informed everyone about the upcoming Burlington Sidewalk Sale scheduled for July 25-26.

**5. Approval of the City Council Minutes for May 20, 2014**

A motion was made by Schultz with a second by Johnson to approve the Council Minutes from May 20, 2014. With all in favor, the motion carried.

**6. Letters and Communications**

There were none.

**7. Reports by Aldermanic Representatives and Department Heads**

Johnson thanked Craig Workman and the Department of Public Works for hosting the recent DPW Rodeo. Johnson said he also spoke to Workman regarding the chipped pavers in the downtown area and was happy to hear that repairs and restoration was already on the DPW agenda.

Vos wanted to know if any of the bollards and posts were going to be fixed or replaced. Workman said the replacement costs on those are pretty expensive so a plan is needed to decide if the City should either replace or figure out another option.

Hintz wanted to know if the railing on the Riverwalk was going to be repainted this year.

Schultz raised concern over the railroad crossing and stop light cycles over by Richter’s and wanted someone to look into that.

Vos asked to have the street lights on the corner of Milwaukee Avenue and Pine Street near Fred's to be looked at because he doesn't believe they are working properly and thinks there might be an electrical issue.

Fire Chief Howard informed everyone that all the full time fire staff and has completed the inspector training for the State of Wisconsin and now are now fully certified with the State of Wisconsin.

Schultz reminded everyone in attendance that the Western Racine County Health department would be folding at the end of the year. Schultz further stated that there was originally talk about going to a county wide system, however that will no longer be happening, instead we will most likely be joining with Central Racine County which would include Caledonia, Mt. Pleasant, North Bay, Sturtevant, Town of Waterford and Union Grove, but there were still a lot of details to work out.

There were no further reports.

#### **8. Reports 1-5**

A motion to approve Reports 1-5 was made by Preusker with a second by Johnson. With all in favor the motion carried.

#### **9. Payment of Vouchers**

A motion was made by Bauman with a second by Hintz to approve vouchers, pre-pays and reimbursements in the amount of \$355,410.94.

Roll Call Aye: Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 7-0.

#### **10. Licenses and Permits**

A motion was made by Johnson with a second by Dawidziak to approve the submitted requests for licenses and permits as presented. With all in favor, the motion carried.

#### **11. Appointments and Nominations**

There were none.

#### **12. Public Hearings**

A Public Hearing regarding to hear comments and concerns from the public regarding the creation of Section 315-31F(4) to allow a rear yard setback of no less than 15 feet in the M-2 General Manufacturing District when a parcel abuts another M-2 General Manufacturing District parcel and to and Appendix A to reflect the same.

Mayor Miller called the Public Hearing to order at 7:21 p.m. and opened up to the public for discussion.

There was no discussion.

A motion to close the public hearing was made by Johnson and a second by Hintz. With all in favor, the motion carried. Mayor Miller declared the closing of the Public Hearing at 7:22 p.m.

#### **13. Resolutions**

##### **A. Resolution 4672(6) to approve an Engagement Letter with Patrick Romenesko for a Single Audit of the Clean Water Fund Loan.**

A request for a second reading and a motion to approve was made by Hintz with a second by Bauman.

Roll Call Aye: Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None.  
Motion carried 7-0.

- B. Resolution 4673(7) to approve Task Order Ninety-Six with Kapur & Associates for the design and construction management of the west side watermain and sanitary sewer survey extension in the amount of \$296,039.**

A request for a second reading and a motion to approve was made by Dawidziak with a second by Vos.

Roll Call Aye: Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None.  
Motion carried 7-0.

- C. Resolution 4674(8) to approve Contract Change Order Number Four with Staab Construction Inc. for the Phase Two Wastewater Treatment Plant Upgrades and Improvements Project for a credit of \$80,181.**

A request for a second reading and a motion to approve was made by Vos with a second by Johnson.

Roll Call Aye: Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None.  
Motion carried 7-0.

- D. Resolution 4675(9) to approve a Fill-In Staffing Program for full-time fire engineers with the Burlington Fire Department.**

A request for a second reading and a motion to approve was made by Schultz with a second by Dawidziak.

Roll Call Aye: Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None.  
Motion carried 7-0.

- E. Resolution 4676(10) to approve an Internship Program with Burlington Fire Department.**

A request for a second reading and a motion to approve was made by Dawidziak with a second by Vos.

Preusker motioned, with a second by Schultz, to amend Resolution 4676(10) and remove the words "and directed" from the last sentence of the resolution so that it now reads as:

"Be it further resolved that the Mayor is hereby authorized to execute this agreement on behalf of the City".

Roll Call Aye: Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None.  
Motion carried 7-0.

#### **14. Ordinances**

- A. Ordinance 1982(1) to amend Section 315-31F "Setback and Yards" in the Municipal Code decrease the rear yard setback to 15 feet in M-2, General Manufacturing Districts when a parcel abuts another M-2 zoned parcel.**

A request for a second reading and a motion to approve was made by Bauman with a second by Johnson.

Vos requested to not vote.

Roll Call Aye: Johnson, Hintz, Dawidziak, Schultz, Preusker and Bauman. Nay: None. Motion carried 6-0

- B. Ordinance 1983(2) to amend the Aldermanic Ward designation for annexed property at 5421 Mormon Rd.**

A request for a second reading and a motion to approve was made by Hintz with a second by Preusker.

Roll Call Aye: Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 7-0

- C. Ordinance 1984(3) to amend the Racine County Multi-Jurisdictional Comprehensive Plan for property located at 5421 Mormon Road from Medium-Density Residential and Primary Environmental Corridor to Industrial and Primary Environmental Corridor.

A request for a second reading and a motion to approve was made by Johnson with a second by Dawidziak.

Roll Call Aye: Johnson, Hintz, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 7-0

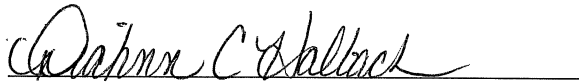
**15. Motions**

There were none.

**16. Adjourn**

A motion was made by Hintz with a second by Dawidziak to adjourn the meeting. With all in favor, the meeting adjourned at 7:43 p.m.

Meeting Minutes Respectfully Submitted by:



Diahnn C. Halbach  
City Clerk  
City of Burlington  
Racine and Walworth Counties



**CITY OF BURLINGTON**  
**Official Minutes of the Common Council**  
**Robert Miller, Mayor**  
**Diahnn C. Halbach, City Clerk**  
**Tuesday, June 24, 2014**

**1. Call To Order – Roll Call**

Mayor Robert Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Ed Johnson, Peter Hintz, Tom Vos, Tom Preusker, Jon Schultz and Todd Bauman. Aldermen excused: Ruth Dawidziak

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Public Works Director Craig Workman, Director of Administrative Services Megan Watkins, and Treasurer Steve DeQuaker.

**2. Pledge of Allegiance**

**3. Citizen Comments**

There were no comments.

**4. Payment of Vouchers**

A motion was made by Prailes with a second by Hintz to approve vouchers, pre-pays and reimbursements in the amount of \$721,968.87.

Roll Call Aye: Prailes, Johnson, Hintz, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 7-0.

**5. Licenses and Permits**

Kevin Lahner explained to Council that as of the June 24, 2014 Council Meeting, there were two available “Class B” Combination Liquor Licenses. Lahner also stated that one of the licenses has been applied for by Moises Medina of Super Taco Moy LLC, a new Mexican restaurant located where the former Grater Tater restaurant used to be. Lahner added that Medina also applied for a Class “B” Beer license, which would allow him to still serve alcohol as of July 1, 2014 regardless of which one was granted; however it would be up to Council to decide as to which license to approve for Medina’s business.

Attorney John Bjelajac stated that Council has infinite discretion of deciding to whom a liquor license is granted, but once it’s issued it becomes more difficult to deny because it must meet certain criteria.

Vos asked if anybody else had applied for the available “Class B” license. Lahner responded that nobody else has submitted an application.

Prailes inquired if the new restaurant had any room for a bar.

Vos stated that this was a brand new business and questioned whether or not it would be successful without a “Class B” versus a Class “B” Beer. Vos further questioned that it being a new business, he would like to see how successful they are with their food sales first.

A motion was made by Johnson with a second by Vos to approve the submitted requests for licenses and permits as presented and to grant the Class “B” Beer license and deny the “Class B” Combination Liquor license to Moises Medina of Super Taco Moy LLC. With all in favor, the motion carried.

6. **Resolutions**

A. **Resolution 4678(12)** to approve the 2013 Compliance Maintenance Annual Report.

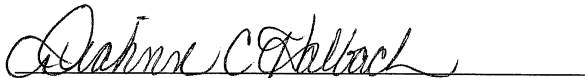
A request for a second reading and a motion to approve was made by Hintz with a second by Preusker.

Roll Call Aye: Prailes, Johnson, Hintz, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 7-0.

7. **Adjourn**

A motion was made by Vos with a second by Schultz to adjourn the meeting. With all in favor, the meeting adjourned at 6:45 p.m.

Meeting Minutes Respectfully Submitted by:

A handwritten signature in cursive script, reading "Diahnn C. Halbach", is written over a horizontal line.

Diahnn C. Halbach  
City Clerk  
City of Burlington  
Racine and Walworth Counties



## CITY OF BURLINGTON

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<b>Common Council Agenda Item Number: 8</b>	<b>Date:</b> July 1, 2014
<b>Submitted By:</b> City Staff	<b>Subject:</b> Reports 1-4

**Details:**

Attached please find the following reports:

- Report 1 – Historic Preservation Commission minutes, April 24, 2014
- Report 2 – Burlington Housing Authority minutes, May 15, 2014
- Report 3 – Park Board minutes, May 15, 2014
- Report 4 – Committee of the Whole minutes, June 3, 2014

**Options & Alternatives:**

N/A

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Common Council accept these Reports at the July 1, 2014 Common Council meeting.



**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
THURSDAY, APRIL 24, 2014**

The meeting was called to order by Chairman Stelling at 6:30 p.m. Alderman Tom Preusker; Commissioner Jeff Erickson and Park Board President Darrel Eisenhardt were present. Commissioner Judy Stone was excused. Commissioner Maria Veronico and Commissioner Joel Weis were absent. Building Inspector/Zoning Patrick Scherrer was present. Racine County Economic Development Corporation Tina Chitwood was excused. Student Tylee Frederick was absent.

**CITIZEN COMMENTS**

There were no citizen comments.

- Stelling read an e-mail which contains links from Jennifer Lehrke sent April 24, 2014 regarding questions she received from home owners about the Kane Street Historic District Tax Credit.
- Erickson stated he has been informing home owners to talk to Scherrer if they would like tax credit, to make sure the remodeling is done according to City Code Ordinance.
- Preusker stated he would like to see the City's web-site and the City's Newsletter include these links from Lehrke.
- Stelling introduced and welcomed Darrel Eisenhardt to the Commission.
- Preusker stated he would like to receive a copy of the e-mail as well as sent to each of the HPC members.
- There were no further comments.
- Erickson moved, and Preusker seconded, to add the links regarding the Kane Street Historic District Tax Credit to the web-site.

**APPROVAL OF MINUTES**

Commissioner Erickson moved and Alderman Preusker seconded to approve the minutes of August 22, 2013. All were in favor and the motion carried.

## **DISCUSSION ITEMS for HPC**

### **A. Review of Façade Grant Funding Status.**

- Stelling introduced and opened this item for discussion.
- Stelling stated that \$17,990.38 is the total Grant fund disbursed in Round #4 as of March 10, 2014. The unobligated fund amount is \$12,009.62. The actual Grant fund remaining balance is \$12,009.62. There is also \$250 of undisbursed funds remaining in Round #3.
- Eisenhardt asked how the funds get replenished. Stelling stated the funds go through the City's Budget Process. Stelling gave an overview of the Façade Grant Funding to Eisenhardt, to get him familiar with the process.
- Preusker questioned if the Grant has been paid out to the businesses, why it is kept on the Grant Funding Status list. Stelling stated that the listing is a summary to show what funds have been paid out, for the year, in Round #4.
- Preusker questioned what determines the start of a new Round. Erickson stated when all of the funds from one Round have been disbursed, a new Round will start.
- Preusker stated that when sitting in Charcoal Grill the view looking west at the alley across the field, next to the vacant lot by the parking structure is not a pleasant site. It would be great if repair work could be done to make the City look better. Stelling stated the front of those buildings with alleys, would have to be a successful repair before the alleys can be looked at for repair if using the Grant Fund. Stelling stated the building next to the Coffee Shop has been bought and the plans are to renovate and add to the building where changes to the alley may be made.
- Preusker stated the Grant Funds are slowing in interest and asked what can be done to change that.
- Erickson stated the owner of the laundromat will be applying for two Grants to repair the front windows due to the Schuette Daniel's Furniture Store fire.
- There were no further comments.
- All were in favor and the motion carried.

## **DISCUSSION ITEMS for CERTIFIED LOCAL GOVERNMENT (CLG)**

### **A. CLG 2013 Annual Report to the Wisconsin Historical Society.**

- Stelling introduced and opened this item for discussion.
- Stelling stated the CLG designates a building to be Historic. The CLG Annual Report is a summary of accomplishments, list of meeting dates, information pertaining to designating landmarks and reviewing projects, goals, names of members and their e-mails which are sent to Joe DeRose of Wisconsin Historical Society by Tina Chitwood of Racine County Economic Development Corporation.
- Stelling stated the Burlington Cemetery Chapel and Burlington Community Pool & Bathhouse have been listed in the Historic Register because of their age and style of architecture.
- There were no further comments.

### **B. Discussion and Possible Recommendation Regarding Signage for the Kane Street Historic District.**

- Stelling introduced and opened this item for discussion.
- Stelling stated there are no funds to have signs identifying the Kane Street Historic District.
- Preusker stated that he would like to see the signs on an older style pole.
- Stelling, Preusker, Erickson and Darrel discussed what type of signs would be allowed throughout the City. They were inquiring what the regulations on the size of the signs could be and where the signs can be placed.
- Stelling stated the City has no funds for signs and the City would have to request for a fund. Stelling stated the City would present a request to identify the Historic District. Once a fund was approved by Council, the research for the size and location of the signs could begin.
- Erickson questioned if residents can receive tax credit in the Historic District. Stelling stated if residents are paying income tax it will be a tax credit under the condition they repair the house according to Code regulations.
- There were no further comments.

- Erickson moved, and Eisenhardt seconded, to request a fund for a sign in the Kane Street Historic District. All were in favor and the motion carried.

**C. Discussion and Possible Recommendation Regarding Projects for the 2014 Certified Local Government Sub-grant Application.**

- Stelling introduced and opened this item for discussion.
- Erickson stated the e-mail from Jennifer Lehrke regarding the CLG sub-grant application, started out with “Thanks Tina for asking such good questions! Here’s my advice...” Stelling stated he would like this put back on the Agenda to see the original e-mail with the sub-grant questions from Tina Chitwood of Racine County Economic Development Corporation.
- Stelling, Erickson and Preusker discussed how to apply for a Fund to repair the Burlington Community Pool & Bathhouse. Stelling stated these are questions we need to ask Tina Chitwood.
- Preusker stated he would like to table the sub-grant application discussion for the next meeting that Tina Chitwood can attend.
- There were no further comments.
- Darrel moved, and Erickson seconded, to table the sub-grant application as well as see the questions from Tina Chitwood. All were in favor and the motion carried.

**ANNOUNCEMENT for the 100<sup>th</sup> ANNIVERSARY OF BURLINGTON’S LINCOLN STATUE**

- Stelling introduced and open this item for discussion.
- Stelling stated on May 18, 2014 the Burlington Lincoln Statue is being recognized for its 100<sup>th</sup> Anniversary and to congratulate the man the Statue represents.
- There were no further comments.

**DISCUSSION on the DOWNTOWN FIRE and RESTORATION of SCHUETTE DANIEL’S FURNITURE STORE**

- Stelling stated the focus on this discussion is, what happens to the building when a fire takes place in a Historic Downtown District.
- Scherrer had pictures of the damage that was done to the façade at the top that shows the stress cracks by the windows.

- Stelling stated losing both the little building and Schuette Daniel's Furniture Store would be a significant change to the Historic District. Stelling further discussed for how the Grant Funds are managed, the City should try to figure out a way to restore the store fronts façade since the building was built in 1895.
- Scherrer questioned what to say if someone came to ask for a demolition permit. Stelling questioned do the store owners have to notify the City within so many days if the building can be restored or not.
- Stelling stated to have Scherrer contact Pat Meehan and legal authorities for advice on options of restoring the façade. Stelling further stated the City has no control of repair work, but can only request the Council and Plan Commission to direct the proper authorities to review the City ordinances and the ramifications of the building if the building is torn down.
- Erickson moved, and Preusker seconded, to advise Scherrer to review all of the options for a Historic Preservation Commission recommendation and to be prepared to react when considering the restoration of the buildings.
- Preusker stated he would like to preserve the look of the Historic District but modernize the interiors as needed.
- Discussion ensued regarding various downtown building facades and the need for current code in the older buildings and ADA requirements.
- Stelling stated the next meeting is tentatively scheduled for May 22, 2014 unless submissions come in, then the meeting maybe changed to May 29, 2014.

### **ADJOURNMENT**

Commissioner Erickson moved and Alderman Preusker seconded to adjourn the meeting at 8:10 p.m. *All were in favor and the motion carried.*

Recording Secretary  
Kristine Anderson  
Administrative Assistant

**Housing Authority of City of Burlington Wisconsin  
Riverview Manor  
May 15, 2014**

The regular monthly meeting of the Housing Authority of City of Burlington Wisconsin was held on Thursday, May 15<sup>th</sup>, 2014 at 6:00 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.

**COMMISSIONERS PRESENT:** Chairman Lapp, Vice Chairman Stublely, Secretary Heck, Commissioner Iselin and Manager Eileen Olson was also present. Commissioner Stoehr was excused.

Minutes from the regular monthly meeting held on April 17<sup>th</sup>. were approved with a motion by Stublely, seconded by Iselin, motion carried unanimously.

**FINANCIAL REPORT:**

Reserve Account balances as of April 30, 2014  
(See statement balance sheet)

**OCCUPANCY REPORT:**

Manager Olson reported 32 on the waiting list for 1 bedroom units and 7 for 2 bedroom units.

**BUILDING AND MAINTENANCE:**

Motion was made by Heck, seconded by Iselin to accept the proposal from Chem Tech for boiler water treatment in Phase I and II. Motion carried unanimously.

After reviewing the bid from Culligan in the amount of \$4,092.98 for a new water softener, a motion was made by Stublely, seconded by Iselin to accept the bid as proposed. Motion carried unanimously.

Board members took time out during the meeting to walk the grounds while still daylight. One item noted during the walk that needs attention is a problem at the west corner of the parking lot near the river where erosion of the lawn is occurring during heavy rains.

There has been no solution to date regarding the suite phones problem. Manager Olson will be contacting other housing projects to obtain information regarding type of system used and their opinion of it.

## COMMUNICATION

Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members.

Manager Olson reported that the Wi-Carh training she attended in Madison was very beneficial.

Board members were informed that the appraisal for Riverview Manor by Max Weber has been completed.

Greg Benz of Benz Architecture was chosen as the architect for the MPR project at Riverview Manor on a motion made by Iselin and seconded by Stubley. Motion carried unanimously.

Board members agreed that the city officials: attorney, city manager and mayor will be kept informed of the progress during the MPR project.

## NEW BUSINESS

## UNFINISHED BUSINESS

Management plan and pet policy updates were again discussed and the need for renters insurance being a high priority item.

## ADJOURNMENT

There being no further business, motion to adjourn was made by Stubley, seconded by Heck to adjourn and carried unanimously. Meeting adjourned at 8:20 P.M. The next monthly meeting as well as the annual meeting has been tentatively scheduled for June 19<sup>th</sup>, 2014

  
Ralph Heck, Secretary



CITY OF BURLINGTON  
Department of Public Works  
Street & Park and Water Departments  
2200 S. Pine Street, Burlington, WI 53105  
(262) 539-3770 (262) 539-3773  
www.burlington-wi.gov

**CITY OF BURLINGTON PARK BOARD MINUTES**  
**THURSDAY, MAY 15, 2014**  
**2200 S. Pine Street, Burlington, WI 53105**

Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Jeff Schopp, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E.

**Chairman Darrel Eisenhardt called the meeting to order at 6:34 P.M.**

**Roll Call:** Present: Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Steve DeQuaker, City of Burlington Treasurer and Chairman Darrel Eisenhardt. Absent: Dan Jensen, DPW Supervisor, Peter Turke and Jeff Schopp. Alderman Bob Prailes arrived at 6:40 P.M.

**Approval of April 17, 2014 Minutes:** Chairman Eisenhardt entertained a motion for approval of the April 17, 2014 Park Board Minutes. Motion to approve made by Commissioner Brandt. Seconded by Commissioner Amborn. All voted aye, motion carried.

**Steve DeQuaker, Treasurer:** Mr. DeQuaker reported fund balances for the Park Development Fund. \$12,000 had been put into the account from Green Space fees from Fox River Development, in addition to the \$25,000 from the City. He also anticipates another small deposit from Dupont for the Imprelis claims, and approximately \$9000.00 from Racine County at year-end for Bushnell Park maintenance. Invoices paid for 2014 are \$12,861.14. Park Development Fund Balance: \$231,563.95. This amount does not account for money the Park Board anticipates spending this year. The Park Board members thanked Mr. DeQuaker for attending.

**Citizens Comments:** None

**Aldermanic Report, Bob Prailes:** Alderman Prailes reported the City of Burlington Council had approved \$25,000 to be put towards renovations of the swimming pool. They are looking for volunteers to help if anyone is interested.

Alderman Prailes also reported that there will be some great bands at Chocolate Fest and everyone should come and enjoy the bands in addition to everything else great that will be going on.

**DPW Supervisor Report, Dan Jensen:** None

**New Business: Update Review for Five Year Park Plan:** Chairman Eisenhardt asked that this item be carried over to the June Park Board meeting and asked the Park Board Members to review the listing to see if priorities should be changed, or if there was any other items they would like to see added for the next five year plan.

**Old Business:** Dan Jensen, DPW Supervisor was absent from this evenings meeting and therefore there was nothing to report on the following.

**Wehmhoff-Jucker Restroom Upgrade Costs**

**Baseball 2000 Lease Agreement Review**

**Flags Poles for Echo Park:** The Commissioners commented how great the flags looked where they were placed. Deb Rintamaki explained the change from the original plan was due to underground utilities and that Aaron DeGrave, Park Foreman had designed the layout where the flags are now placed.

**Other Items:** None

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion to adjourn made by Commissioner Brandt. Seconded by Commissioner DeLay. All voted aye, and Chairman Eisenhardt adjourned the meeting at 6:58 P.M.

Minutes Respectfully submitted by:



Deb Rintamaki

Department of Public Works



**CITY OF BURLINGTON**

**Finance Department**

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<b>Common Council Agenda Item Number: 9</b>	<b>Date:</b> July 1, 2014
<b>Submitted By:</b> Steve DeQuaker, Treasurer	<b>Subject:</b> Prepaids and Vouchers

**Details:**

Attached please find the Prepaids and Vouchers list for bills accrued through July 1, 2014:

Total Prepaids:	\$8,706.85
Total Vouchers:	\$534,245.75
Reimbursements:	\$1,243.69
 Grand Total:	 <u><u>\$544,196.29</u></u>

**Options & Alternatives:** Approve expenditures as presented or alter purchasing procedures.

**Financial Remarks: 5 Largest Disbursements on Prepaids and Vouchers**

1. Stark Asphalt – Payment No. 1 for the 2014 Burlington Streets Project \$425,166.55
2. Patrick Romenesko, S.C. – Second Interim Billing for the 2013 Audit \$24,100.00
3. Stark Asphalt – Payment No. 6 for the 2012 Burlington Streets Project \$10,000.00
4. Kapur & Associates, Inc. – 2014 Burlington Street Task Order #93 \$9,182.50
5. Lynch Truck Center – Repairs for 2007 GMC Sierra \$8,323.00

**Executive Action:**

Staff recommends that the Common Council accept these Prepaids and Vouchers in the amount of \$544,196.29 at the July 1, 2014 Common Council meeting.

**For Council Approval July 1, 2014**

Prepays:	06/20/14	\$8,706.85
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Vouchers:	07/01/14	\$534,245.75
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Reimbursements:	06/27/14	\$1,243.69
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<b>GRAND TOTAL</b>		<b><u>\$544,196.29</u></b>
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Vendor Name	Vendor No								
Invoice No	Seq	Type	Description	Inv Date	Due Date	Total Cost	9	Per	GL Acct
<b>6/20/2014</b>									
<b>ANDERSON, TROY</b>									
ANDERSON, TROY			1596						
206-2014	1	Inv	Brewers Best #1000 Kit	06/12/2014	06/20/2014	109.00	No	6/14	251-555511-345
Total ANDERSON, TROY						109.00			
<b>ANS PROPERTIES</b>									
ANS PROPERTIES			8776						
061314	1	Inv	Plan Commision - refund of deposit fee	06/13/2014	06/20/2014	145.00	No	6/14	100-484847-000
Total ANS PROPERTIES						145.00			
<b>AT &amp; T</b>									
AT & T			7343						
26276334740614	1	Inv	AT & T 262 763-3474 163 6 DPW	06/04/2014	06/20/2014	37.06	No	6/14	100-535321-225
26276334740614	2	Inv	AT & T 262 763-3474 163 6 ADMIN	06/04/2014	06/20/2014	18.53	No	6/14	100-515132-225
26276334740614	3	Inv	AT & T 262 763-3474 163 6 POLICE	06/04/2014	06/20/2014	92.62	No	6/14	100-525211-225
26276334740614	4	Inv	AT & T 262 763-3474 163 6 WATER	06/04/2014	06/20/2014	37.06	No	6/14	622-509210-000
26276334740614	5	Inv	AT & T 262 763-3474 163 6 Airport	06/04/2014	06/20/2014	55.59	No	6/14	623-575740-225
26276334740614	6	Inv	AT & T 262 763-3474 163 6 FIRE	06/04/2014	06/20/2014	74.10	No	6/14	100-525220-225
26276334740614	7	Inv	AT & T 262 763-3474 163 6 Finance	06/04/2014	06/20/2014	18.53	No	6/14	100-515141-225
Total 26276334740614						333.49			
Total AT & T						333.49			
<b>COMDATA</b>									
COMDATA			8332						
M41525794	1	Inv	Roundy's Comata Direct Di water for lab	06/01/2014	06/20/2014	113.50	No	6/14	621-575740-249
Total COMDATA						113.50			
<b>DeQuaker, Steve</b>									
DeQuaker, Steve			8414						
061714	1	Inv	Per Diem Cash Advance CTFO Institute	06/17/2014	06/20/2014	108.00	No	6/14	100-515141-330
Total DeQuaker, Steve						108.00			
<b>KONICA MINOLTA PREMIER FINANCE</b>									
KONICA MINOLTA PREMIER FINANCE			8707						
255227498	1	Inv	CONTRACT PAYMENT FOR COPY MAC	05/31/2014	06/20/2014	332.89	No	6/14	100-525211-533
Total KONICA MINOLTA PREMIER FINANCE						332.89			
<b>MC TRUSTY, MATT</b>									
MC TRUSTY, MATT			401						
N1320646	1	Inv	refund for overpmnt citation N1320646	06/18/2014	06/20/2014	139.00	No	6/14	875-232000
Total MC TRUSTY, MATT						139.00			
<b>PEOPLES BANK</b>									
PEOPLES BANK			716						
061314	1	Inv	Plan Commision - refund of deposit fee	06/13/2014	06/20/2014	275.00	No	6/14	100-484847-000

Vendor Name	Vendor No								
Invoice No	Seq	Type	Description	Inv Date	Due Date	Total Cost	9	Per	GL Acct
Total PEOPLES BANK						275.00			
<b>PETTY CASH</b>									
PETTY CASH			2390						
062014	1	Inv	PETTY CASH ADMIN	06/20/2014	06/20/2014	73.70	No	6/14	100-515132-310
062014	2	Inv	PETTY CASH ADMIN	06/20/2014	06/20/2014	52.00	No	6/14	100-515132-399
062014	3	Inv	PETTY CASH MAYOR	06/20/2014	06/20/2014	44.78	No	6/14	100-515111-313
062014	4	Inv	PETTY CASH BUILDING INSP	06/20/2014	06/20/2014	12.74	No	6/14	100-525231-310
Total 062014						183.22			
Total PETTY CASH						183.22			
<b>RACINE COUNTY CLERK OF COURTS</b>									
RACINE COUNTY CLERK OF COURTS			2485						
SMITH	1	Inv	Bond - Smith, Sandra; case 14-440	06/12/2014	06/20/2014	285.00	No	6/14	100-454521-001
Total RACINE COUNTY CLERK OF COURTS						285.00			
<b>RIGGLE, NICHOLAS</b>									
RIGGLE, NICHOLAS			8775						
061314	1	Inv	Plan Commision - refund of deposit fee	06/13/2014	06/20/2014	145.00	No	6/14	100-484847-000
Total RIGGLE, NICHOLAS						145.00			
<b>RIVERA, MARILYN</b>									
RIVERA, MARILYN			717						
2014-56	1	Inv	Operator's License refund less background	05/15/2014	06/20/2014	18.00	No	6/14	100-434312-000
Total RIVERA, MARILYN						18.00			
<b>ULTRAMAX</b>									
ULTRAMAX			3202						
139967	1	Inv	FED 40 165 HST HP	01/07/2014	06/20/2014	369.00	No	6/14	100-525211-347
Total ULTRAMAX						369.00			
<b>WE ENERGIES</b>									
WE ENERGIES			3330						
1461190073MAY14	1	Inv	1461-190-073 Gas 224 E Jefferson St	05/26/2014	06/20/2014	1,223.24	No	6/14	100-525211-220
1473005365MAY14	1	Inv	1473-005-365 508 Sheldon St	05/29/2014	06/20/2014	18.53	No	6/14	622-506230-000
5843681877MAY14	1	Inv	5843-681-877 224 E Jefferson Electric	05/27/2014	06/20/2014	1,983.88	No	6/14	100-525211-220
6268292660MAY14	1	Inv	6268-292-660 Shiloh Lift Station	06/01/2014	06/20/2014	51.43	No	6/14	621-575740-220
8635875051MAY14	1	Inv	8635-875-051 Krift Av 800 Ft S Industrial	06/04/2014	06/20/2014	63.32	No	6/14	621-575740-220
8682353384MAY14	1	Inv	8682-353-384 WELL #10 (split)	05/26/2014	06/20/2014	39.18	No	6/14	622-506230-000
8682353384MAY14	2	Inv	8682-353-384 WELL #10 (split)	05/26/2014	06/20/2014	2,771.17	No	6/14	622-506220-000
Total 8682353384MAY14						2,810.35			
Total WE ENERGIES						6,150.75			
Total 6/20/2014						8,706.85			

GL Period	Amount
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## 06/20/2014 GL Period Summary

GL Period	Amount
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6/14	8,706.85
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	8,706.85
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Grand Total:

8,706.85

## Report GL Period Summary

GL Period	Amount
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6/14	8,706.85
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	8,706.85
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Vendor Number Hash: 81834

Vendor Number Hash - Split: 136392

Total Number of Invoices: 19

Total Number of Transactions: 29

Terms Description	Invoice Amt	Net Inv Amt
Open Terms	8,706.85	8,706.85
	8,706.85	8,706.85

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-515111-390	CITY COUNCIL - SUPP & OTH EXP						
2682	GOOSEBERRIES		GOOSEBERRIES - FLOWERS	58136	05/14/2014	94.59	07/14
100-515111-399	CITY COUNCIL - PUBLICATION						
2790	SOUTHERN LAKES NEWSPAPERS LI	Standard Press Legals - Ordinances		166868	06/12/2014	54.82	07/14
2790	SOUTHERN LAKES NEWSPAPERS LI	STANDARD PRESS LIQ LICENSE		167011	06/12/2014	22.76	07/14
						77.58	*
Total CITY COUNCIL						172.17	
100-515121-310	MUNI COURT - OFFICE SUPPLIES						
4338	PITNEY BOWES		PITNEY BOWES MUNI COURT	0753632-JN14	06/13/2014	94.16	07/14
4338	PITNEY BOWES		MUNI SUPPLIES	5502494111	06/12/2014	7.88	07/14
7869	CINTAS CORPORATION		MUNI COURT	8401163790	06/13/2014	21.80	07/14
						123.84	*
Total MUNICIPAL COURT						123.84	
100-515132-310	ADMIN - OFF SUPP-POSTAGE						
4338	PITNEY BOWES		PITNEY BOWES ADMIN	0753632-JN14	06/13/2014	235.39	07/14
4338	PITNEY BOWES		BLDG INSPECTION	5502494111	06/12/2014	7.87	07/14
4338	PITNEY BOWES		ADMIN SUPPLIES	5502494111	06/12/2014	8.75	07/14
7869	CINTAS CORPORATION		ADMIN	8401163790	06/13/2014	21.80	07/14
						273.81	*
100-515132-344	ADMIN - JANITOR SUPPLIES						
2590	REINEMANS, INC.		Reinemans - Admin Supplies	54897	06/20/2014	11.99	07/14
Total ADMINISTRATOR						285.80	
100-515140-310	CLERK - OFFICE SUPPLIES						
4338	PITNEY BOWES		CLERK	5502494111	06/12/2014	7.88	07/14
7869	CINTAS CORPORATION		CLERK	8401163790	06/13/2014	21.78	07/14
						29.66	*
Total CITY CLERK						29.66	
100-515141-213	FINANCE - ACCTING AND AUDITING						
2620	ROMENESKO, PATRICK S.C.		Finince City Audit	18124	06/18/2014	12,050.00	07/14
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE						
4338	PITNEY BOWES		PITNEY BOWES FINANCE	0753632-JN14	06/13/2014	141.23	07/14
4338	PITNEY BOWES		FIN SUPPLIES	5502494111	06/12/2014	7.88	07/14
7869	CINTAS CORPORATION		FINANCE	8401163790	06/13/2014	21.80	07/14
						170.91	*
Total FINANCE						12,220.91	
100-515142-310	ELECTIONS - OPERATION SUPPLIES						
4338	PITNEY BOWES		ELECTIONS	5502494111	06/12/2014	7.88	07/14

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total ELECTIONS						7.88	
100-525211-248	POLICE - REP & MAINT BUILDING						
1951	MENARDS	Retaining wall		53184	06/13/2014	26.01	07/14
100-525211-310	POLICE - OFF SUPP-POSTAGE						
2682	GOOSEBERRIES	GOOSEBERRIES PD FOOD		59689	05/14/2014	1,243.01	07/14
4338	PITNEY BOWES	PITNEY BOWES POLICE		0753632-JN14	06/13/2014	141.23	07/14
4338	PITNEY BOWES	POLICE SUPPLIES		5502494111	06/12/2014	7.88	07/14
						1,392.12	*
Total POLICE DEPT.						1,418.13	
100-525220-211	FIRE - PHYSICALS						
4154	AURORA HEALTH CARE	Acct #600003825 - Lind, John		124053913	05/05/2014	78.00	07/14
4154	AURORA HEALTH CARE	Acct #600003825 - Usher, Paul		124192826	05/09/2014	128.00	07/14
4154	AURORA HEALTH CARE	Acct #600003825 - Sorenson, Avonlea		124245530	05/12/2014	128.00	07/14
4154	AURORA HEALTH CARE	Acct #600003825 - Pernice, Alexander		124840984	06/05/2014	128.00	07/14
						462.00	*
100-525220-242	FIRE - REPAIR & MAINT VEHICLES						
1951	MENARDS	Menards Fire Dept Acct # 32120264		53115	06/12/2014	15.25	07/14
5477	BUMPER TO BUMPER	BUMPER TO BUMPER FIRE DEPT		266510	06/12/2014	19.16	07/14
						34.41	*
100-525220-244	FIRE - REPAIR MAINT EQUIPMENT						
390	BENDLIN FIRE EQUIP. CO., INC.	Bendlin Fire Equip. - Sensit HXG-2d		85039	06/11/2014	385.00	07/14
100-525220-310	FIRE - OFFICE SUPPLIES						
4338	PITNEY BOWES	FIRE		5502494111	06/12/2014	7.88	07/14
Total FIRE DEPT.						889.29	
100-535321-157	Inservice Training						
3715	AMERICAN PUBLIC WORKS ASSOC.	APWA DPW MEMBERSHIP		122677	2014 06/11/2014	644.00	07/14
100-535321-159	STREETS - CLOTHING ALLOWANCE						
117	ALSCO	ALSCO DPW (split)		IMIL822825	06/11/2014	89.54	07/14
100-535321-242	STREETS - REP MAINT VEHICLES						
1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK		1143795	06/05/2014	14.25	07/14
1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK		1143908	06/05/2014	38.67	07/14
1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK		1144367	06/10/2014	11.64	07/14
1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK		1144441	06/11/2014	11.64	07/14
2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 602		239305	06/11/2014	54.27	07/14
5043	IBD, LLC	IBD- Streets Credit		110131943	04/15/2014	8.00	07/14
5043	IBD, LLC	IBD- Unit 602		110132913	06/10/2014	223.90	07/14
5477	BUMPER TO BUMPER	BUMPER TO BUMPER DPW		266357	06/11/2014	25.28	07/14
						387.65	*
100-535321-244	STREETS - REP MAINT EQUIPMENT						
2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 107		239342	06/12/2014	6.29	07/14
100-535321-350	STREETS - REP MAINT SUPPLIES						
1457	HUMPHREY SERVICE & PARTS, INC.	Unit 520 parts		1144892	06/16/2014	23.52	07/14

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK	1145019	06/17/2014	8.44	07/14
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY SERVICE DPW	1145070	06/17/2014	98.21	07/14
	1951	MENARDS	Menards Street Dept Acct # 32120266	52830	06/09/2014	30.48	07/14
	1951	MENARDS	Menards Street Dept Acct # 32120266	52913	06/10/2014	26.79	07/14
	2366	AUTO PARTS & SERVICE	Auto Parts & Service - DPW	637388	06/13/2014	113.88	07/14
	2608	R.K.W. REDI-MIX CONCRETE INC.	RKW DPW GREENCASTLE	54476	05/06/2014	106.00	07/14
	2608	R.K.W. REDI-MIX CONCRETE INC.	RKW DPW STATE SLURR	54783	05/14/2014	158.00	07/14
	2973	USABlueBook	USA BLUEBOOK DPW #924717	366761	06/09/2014	165.70	07/14
	3120	WELDERS SUPPLY COMPANY	WELDERS SUPPLY - DPW	279264	06/09/2014	120.00	07/14
						851.02	*
100-535321-351	STREETS - MAINT CURB,GUT,SWKS						
	3036	Stark Asphalt	2014 Burl Street Project (split)	PMNT #1- 2014	06/18/2014	32,169.88	07/14
Total STREET ADMINISTRATION						34,148.38	
100-555551-159	PARKS - CLOTHING						
	117	ALSCO	ALSCO DPW (split)	IMIL822825	06/11/2014	30.00	07/14
100-555551-211	PARKS - PHYSICALS						
	4154	AURORA HEALTH CARE	Acct #600003826 - Dennis, Ty M	124227558	05/12/2014	96.00	07/14
	4154	AURORA HEALTH CARE	Acct #600003826 - Weidert, William	124406520	05/19/2014	96.00	07/14
						192.00	*
100-555551-242	PARKS - REPAIR MAINT VEHICLES						
	2587	REINDERS INC	Reinders- Park Dept	1492108-00	06/09/2014	77.27	07/14
100-555551-244	PARKS - REPAIR MAINT EQUIPMENT						
	2587	REINDERS INC	High Driven Spindle ASM	1491378-00	06/04/2014	399.76	07/14
	6211	OLSON TRAILER & BODY , L.L.C.	OLSON TRAILER & BODY DPW PART	C10556	06/05/2014	218.05	07/14
						617.81	*
100-555551-298	PARKS - OUTSIDE SERVICES						
	2330	PATS SERVICES, INC	CITY OF BURLINGTON DEVOR PARK	A-99903	06/09/2014	90.00	07/14
	4407	WEIDERT ELECTRIC, INC.	softball field service panel	5105	06/15/2014	3,700.00	07/14
	5627	3-D GREENHOUSES, INC	THREE D GREENHOUSES BASKETS	640418	05/22/2014	1,277.47	07/14
						5,067.47	*
100-555551-310	PARKS - OFFICE SUPP, POSTAGE						
	3635	RICHTER'S MARKETPLACE	Richter's - DPW	061114DPW	06/11/2014	36.08	07/14
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES						
	1951	MENARDS	Menards Park Dept Acct. #32120266	53075	06/12/2014	65.37	07/14
	2590	REINEMANS, INC.	Reinemans - Parks Supplies	53842	06/06/2014	17.77	07/14
	2590	REINEMANS, INC.	Reinemans Parks Dept	53845	06/06/2014	5.02	07/14
	2590	REINEMANS, INC.	Reinemans - Parks Supplies	54172	06/11/2014	7.38	07/14
	2590	REINEMANS, INC.	Reinemans Parks Dept	54623	06/17/2014	8.54	07/14
	2590	REINEMANS, INC.	Reinemans - Credit from acct 94660	54625	06/17/2014	3.60	07/14
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER DPW	266365	06/11/2014	27.98	07/14
						128.46	*
Total PARKS						6,149.09	
100-565641-298	PLAN COMM - CONTRACT SVCS						
	4217	KAPUR & ASSOCIATES, INC.	12.0297.02 Glen at Stonegate 2014	82431	06/13/2014	819.00	07/14
	4217	KAPUR & ASSOCIATES, INC.	14.0205.01 Echo Lake Foods Reconstru	82437	06/13/2014	1,261.50	07/14

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						2,080.50	*
100-565641-310	PLAN COMM - SUPPLIES, POSTAGE						
	4338	PITNEY BOWES	PLANNING	5502494111	06/12/2014	7.88	07/14
Total PLANNING COMMISSION						2,088.38	
Total GENERAL FUND						57,533.53	
251-555511-242	REPAIR, MAINTENANCE EQUIPMENT						
	1010	DEMCO	JUV DVD SHELVING UNIT	53089378	06/24/2014	687.38	07/14
	7679	STAPLES ADVANTAGE	STAPLES LIBRARY SUPPLIES	8030224367	06/24/2014	118.98	07/14
						806.36	*
251-555511-247	REPAIR, MAINTENANCE BUILDING						
	2590	REINEMANS, INC.	REINEMANS LIBRARY BUILDING SUP	54896	06/24/2014	91.43	07/14
	3040	VORPAGEL SERVICE INC.	VORPAGEL, LIBRARY REPAIRS	062014VSI	06/24/2014	102.57	07/14
	3977	BALESTRIERI AN INDUSTRIAL SERV	ASBESTOS REMOVAL	2417-01	06/24/2014	2,400.00	07/14
						2,594.00	*
251-555511-310	OFFICE SUPPLIES, POSTAGE						
	1010	DEMCO	DEMCO LIBRARY TECH SERVICE SU	5318528	06/24/2014	118.02	07/14
	2365	PETTY CASH LIBRARY	PETTY CASH LIBRARY	0614PCI	06/24/2014	45.77	07/14
	3635	RICHTER'S MARKETPLACE	Richter's - Library	0614RS1	06/24/2014	42.18	07/14
	4338	PITNEY BOWES	PITNEY BOWES LIBRARY	0753632-JN14	06/13/2014	141.23	07/14
	4338	PITNEY BOWES	LIBRARY SUPPLIES	5502494111	06/12/2014	7.88	07/14
	7679	STAPLES ADVANTAGE	STAPLES LIBRARY SUPPLIES	8030224367	06/24/2014	8.48	07/14
						363.56	*
251-555511-318	AUTOMATION						
	1718	LAKESHORE LIBRARY SYSTEM	STAFF COMPLS & EQUIPMENT	1497LLS	06/24/2014	3,325.89	07/14
	5630	AMAZON.COM/GE MONEY	AMAZON.COM LIBRARY MATERIALS	0614AMAZ3	06/24/2014	88.72	07/14
						3,414.61	*
251-555511-327	MATERIALS						
	300	BAKER & TAYLOR	BAKER & TAYLOR CHILDRENS BOOK	2029470574	06/24/2014	2,539.37	07/14
	302	BAKER & TAYLOR CONT. SERVICE	Library Reference & Ad Non Fiction	5013176988	06/24/2014	327.70	07/14
	1561	CENTER POINT LARGE PRINT	Large Print Material	1192564	06/24/2014	257.04	07/14
	2365	PETTY CASH LIBRARY	PETTY CASH LIBRARY	0614PC2	06/24/2014	12.70	07/14
	2816	OUR WISCONSIN	2yr Magazine Subscription	0614OV	06/24/2014	22.98	07/14
	2817	INFOGROUP	REF USA DATABASE	0614IG1	06/24/2014	750.00	07/14
	3360	WI HISTORICAL SOCIETY	WI HISTORICAL SOCIETY LIBRARY R	0614WHS	06/24/2014	65.00	07/14
	3529	RECORDED BOOKS LLC	AUDIOBOOKS	062414	06/24/2014	189.96	07/14
	4072	MICROMARKETING ASSOCIATES	MICROMARKETING LIBRARY MATER	527629	06/24/2014	805.73	07/14
	5630	AMAZON.COM/GE MONEY	AMAZON.COM LIBRARY MATERIALS	0614AMAZ1	06/24/2014	114.62	07/14
	7607	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY DVD'S & CI	91947275	06/24/2014	1,351.38	07/14
						6,436.48	*
251-555511-345	PROGRAMS						
	1951	MENARDS	Menards - program supplies	53624	06/24/2014	23.97	07/14
	2303	MPLC	MPLC License	0614MPLC	06/24/2014	105.66	07/14
	2365	PETTY CASH LIBRARY	PETTY CASH LIBRARY	0614PC3	06/24/2014	18.79	07/14
	5630	AMAZON.COM/GE MONEY	AMAZON.COM LIBRARY MATERIALS	0614AMAZ2	06/24/2014	83.99	07/14
						232.41	*
Total FUND EXPENSES						13,847.42	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total LIBRARY OPERATIONS FUND						13,847.42	
463-565641-298	CONTRACT SERVICES						
	5513	ASSOCIATED BANK	Associated Bank - Account 84-G172-01-	5050175	06/18/2014	513.00	07/14
Total PLANNING COMMISSION						513.00	
Total 1992 TIF #3 FUND						513.00	
470-515100-801	2012 3.19M 2 Yr Street Project						
	3036	Stark Asphalt	2012 Burl Street Project Final Payment (	PAYMENT #6	06/18/2014	5,000.00	07/14
	3036	Stark Asphalt	2014 Burl Street Project (split)	PMNT #1- 2014	06/18/2014	392,996.67	07/14
	4217	KAPUR & ASSOCIATES, INC.	14.0100.01 2014 Burlington Streets	82460	06/16/2014	9,182.50	07/14
						407,179.17	*
Total 470-515100						407,179.17	
Total CAPITAL PROJ - INFRASTRUCTURE						407,179.17	
501-514900-000	ADMINISTRATIVE EXPENSES						
	8222	LABYRINTH HEALTHCARE GROUP	Monthly fee for Advocacy Serv	21383	06/20/2014	161.20	07/14
Total ADMINISTRATIVE						161.20	
Total SELF INSURANCE FUND						161.20	
621-575740-159	CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL820402	06/04/2012	75.37	07/14
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL822827	06/11/2014	78.89	07/14
						154.26	*
621-575740-244	REPAIRS,MAINT EQUIPMENT						
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL820402	06/04/2012	10.02	07/14
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL822827	06/11/2014	10.02	07/14
	117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL822828	06/11/2014	107.84	07/14
	1951	MENARDS	MENARDS WWTP ACCT #32120265	52478	06/04/2014	60.36	07/14
	1951	MENARDS	paint supplies for Admin Bldg	52835	06/09/2014	64.80	07/14
	1951	MENARDS	paint supplies for Admin Bldg	53009	06/11/2014	51.48	07/14
						304.52	*
621-575740-245	GROUND IMPROVEMENTS						
	1951	MENARDS	MENARDS WWTP ACCT #32120265	52478	06/04/2014	59.97	07/14
621-575740-246	REPAIRS,MAINT OFF EQUIPMENT						
	1160	ENERGENECS, INC.	Hach WIMS Tier 1 support 06/01/14 to C	0028407-IN	05/31/2014	1,966.00	07/14
621-575740-248	PLANT OPERATION						

1951	MENARDS	liquid pool shock	52987	06/11/2014	39.90	07/14
621-575740-249	LABORATORY					
117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL820402	06/04/2012	4.71	07/14
117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL822827	06/11/2014	4.71	07/14
117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL822828	06/11/2014	55.41	07/14
936	CULLIGAN OF BURLINGTON	CULLIGAN WWTP	500X01353008	05/31/2014	273.94	07/14
					338.77	*
621-575740-253	PHOSPHATE REMOVAL					
1095	KEMIRA WATER SOLUTIONS	KEMIRA WATER SOLUTIONS WWTP	9017394689	06/09/2014	1,801.02	07/14
621-575740-298	CONTRACT SERVICE					
2620	ROMENESKO, PATRICK S.C.	WWTP City Audit	18124	06/18/2014	6,025.00	07/14
621-575740-353	REPAIR & MAINT LIFT STATIONS					
2330	PATS SERVICES, INC	Job at Main Lift Station	665547	06/02/2014	762.50	07/14
2813	XYLEM WATER SOLUTIONS U.S.A.	Xylem Water Solutions - Part	3556790651	06/06/2014	449.93	07/14
					1,212.43	*
621-575740-359	SANITARY SEWER REPAIR,MAINT					
500	BRUCE MUNICIPAL EQUIP. INC.	jetting nozzle w/tips	5141847	05/30/2014	2,163.84	07/14
500	BRUCE MUNICIPAL EQUIP. INC.	BRUCE MUNICIPAL EQUIP WWTP	5141934	06/03/2014	715.95	07/14
1457	HUMPHREY SERVICE & PARTS, INC.	Camera Kit	1143755	06/04/2014	347.96	07/14
					3,227.75	*
Total WASTEWATER FUND EXPENSES					15,129.62	
Total WASTEWATER OPERATIONS FUND					15,129.62	
622-501070-000	WORK IN PROGRESS					
1841	LYNCH TRUCK CENTER	2007 GMC 1GDHC24K87E581189 - Rej	2000296	05/30/2014	8,323.00	07/14
1841	LYNCH TRUCK CENTER	2007 GMC 1GDHC24K87E581189 - Rej	2000586	06/04/2014	2,021.26	07/14
3036	Stark Asphalt	2012 Burl Street Project Final Payment (	PAYMENT #6	06/18/2014	5,000.00	07/14
					15,344.26	*
Total 622-501070					15,344.26	
622-506310-000	CHEMICALS					
2224	HAWKINS, INC	Water Dept Supplies	3602582	06/02/2014	6,506.10	07/14
Total 622-506310					6,506.10	
622-506510-000	MAINS, WATER BREAKS-SUPPLIES					
3070	WANASEK CORPORATION	Market & Perkins - Water Main Repair	3677	06/03/2014	2,245.39	07/14
5721	HD SUPPLY WATERWORKS, LTD.	HD SUPPLY WATERWORKS - WATEF	C402652	06/03/2014	80.00	07/14
					2,325.39	*
Total 622-506510					2,325.39	
622-506520-000	SERVICE-SUPPLIES					
2590	REINEMANS, INC.	Reinemans - Supplies for Service Repai	53808	06/06/2014	20.66	07/14
2590	REINEMANS, INC.	Reinemans - Supplies for Service Repai	53999	06/09/2014	152.77	07/14
5721	HD SUPPLY WATERWORKS, LTD.	HD SUPPLY WATERWORKS - WATEF	C402652	06/03/2014	368.64	07/14

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						542.07	*
Total 622-506520						542.07	
622-506540-000	HYDRANTS & SUPPLIES						
	3070	WANASEK CORPORATION	Replace Hydrant	3678	06/03/2014	7,101.81	07/14
Total 622-506540						7,101.81	
622-509030-000	OFFICE SUPPLIES						
	117	ALSCO	ALSCO Water Cust # 025570	IMIL822826	06/11/2014	28.13	07/14
Total 622-509030						28.13	
622-509210-000	OFFICE SUPPLY						
	4338	PITNEY BOWES	PITNEY BOWES WATER	0753632-JN14	06/13/2014	188.31	07/14
	4338	PITNEY BOWES	WATER SUPPLIES	5502494111	06/12/2014	7.88	07/14
						196.19	*
Total 622-509210						196.19	
622-509230-000	OUTSIDE SERVICES						
	2620	ROMENESKO, PATRICK S.C.	Water City Audit	18124	06/18/2014	6,025.00	07/14
	4244	CTW CORPORATION	CTW CORPORATION WELL #11	21834	06/06/2014	1,500.00	07/14
						7,525.00	*
Total 622-509230						7,525.00	
622-509300-000	MISCELLANEOUS-SUPPLIES						
	2790	SOUTHERN LAKES NEWSPAPERS LI	HI-Hydrant Flushing ad	161736	05/08/2014	162.00	07/14
	2790	SOUTHERN LAKES NEWSPAPERS LI	STANDARD PRESS HYDRANT FLUSH	161747	05/08/2014	94.80	07/14
						256.80	*
Total 622-509300						256.80	
622-509350-000	GENERAL PLANT-SUPPLIES						
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS WATER DEPT PARTS	239297	06/11/2014	8.44	07/14
	2590	REINEMANS, INC.	REINEMANS WATER DEPT SUPPLIES	53663	06/04/2014	26.96	07/14
	2590	REINEMANS, INC.	REINEMANS WATER DEP SUPPLIES	53727	06/05/2014	20.66	07/14
						56.06	*
Total 622-509350						56.06	
Total WATER UTILITY FUND						39,881.81	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Grand Total:						534,245.75	

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

Emp No	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	-00 Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amounts
100041108	ANDERSON, MARK J.	600.00	.00	.00	.00	.00	.00	600.00
100041362	RICE, WILLIAM T.	540.00	.00	.00	.00	.00	.00	540.00
100041398	WANGNOSS, BRYAN F.	.00	.00	.00	.00	40.00	.00	40.00
100081100	BERNDT, LINDA M.	30.53	.00	.00	.00	.00	.00	30.53
100081122	FALK, GAYLE A	.00	.00	.00	21.28	.00	.00	21.28
100081259	SCHMIDT, JANE ALICE	11.88	.00	.00	.00	.00	.00	11.88
Grand Totals:	6 Employees	1,182.41	.00	.00	21.28	40.00	.00	1,243.69



## CITY OF BURLINGTON

### City Clerk

300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Common Council Agenda Item Number: 10</b>	<b>Date:</b> July 1, 2014
<b>Submitted By:</b> Diahnn Halbach, City Clerk	<b>Subject:</b> Licenses & Permits

#### **OPERATOR'S LICENSES RECOMMENDED FOR APPROVAL**

Aguirre, Evan  
Gennara, Gina  
Meagher, Jennifer  
Milatz, Dave  
Simaite, Ingrida  
Tisch, Sawyer  
Villarreal, Alexandra

#### **SPECIAL EVENTS**

None

#### **Financial Remarks:**

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

#### **Executive Action:**

Staff recommends the Common Council accept the presented licenses at the July 1, 2014 Common Council meeting.



## CITY OF BURLINGTON

**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Common Council Agenda Item Number: 13 A</b>	<b>Date:</b> July 1, 2014
<b>Submitted By:</b> Kevin Lahner, City Administrator	<b>Subject:</b> Resolution 4677(11) to consider a Tax Re-Investment Program Agreement with Echo Lake Foods, Inc.

### Details:

Echo Lake is a frozen foods manufacturer, specializing in the production of egg products and breakfast-style entrees. Echo Lake has offices and production facilities located at 316 W. Grove Street, in the City.

On January 30, 2013, a massive fire destroyed a large part of the facility. Immediately after the fire, state, county and local officials had a series of meeting with Echo Lake regarding their intentions to rebuild at their current site. During those discussions, the Wisconsin Economic Development Corporation Executive Director Reed Hall, County Executive Jim Ladwig and Mayor Miller all agreed to utilize various incentive programs to ensure the future success of Echo Lake Foods, and to entice the company to rebuild at its current location. Echo Lake has facilities in other parts of Racine County and has recently purchased a site in Indiana.

As a result of those discussions, the City is proposing a 10-year Tax Re-Investment Program (TRIP) agreement with Echo Lake. Under the terms of the agreement, Echo Lake would receive 70 percent of their City taxes refunded on an annual basis for the next 10 years. In return, Echo Lake would build a new facility and agree to employ 250 Full-Time-Equivalent Positions (FTE). Reductions in this employment level would result in reductions in the incentive payment.

Additionally, there are also default provisions within the document, indicating that Echo must comply with all state, federal, and local laws or the Agreement can be nullified.

### Options & Alternatives:

The Council may choose to deny the incentive agreement. The Council may also modify this proposed agreement to change the terms, however the agreement was negotiated in good faith between the City and Echo Lake Inc.

### Financial Remarks:

Please see the enclosed document outlining the financial implications of this agreement.

### Executive Action:

This item was discussed at the June 3, 2014 Committee of the Whole meeting and scheduled for the July 1, 2014 Common Council meeting for consideration.

**A RESOLUTION APPROVING A TAX RE-INVESTMENT PROGRAM AGREEMENT BETWEEN  
THE CITY OF BURLINGTON AND ECHO LAKE FOODS, INC.**

**WHEREAS**, Echo Lake is a frozen foods manufacturer, specializing in the production of egg products and breakfast-style entrees; and,

**WHEREAS**, On January 30, 2013, a massive fire destroyed a large part of the Facility. It is the intention of Echo Lake, however, to rebuild a new Facility on the Site, and it is the intention of the City to provide some financial assistance in support of Echo Lake's decision to so rebuild and keep its Facility and business operations on the Site; and,

**WHEREAS**, a ten-year Development Incentive Agreement has been recommended by City staff as incentive for Echo Lake Foods, Inc. to rebuild its business operations and increase employment therein, provided Echo Lake substantially completes its new Facility on or before November 30, 2015, and the new facility having an assessed Improvement valuation/fair market value of at least Fourteen Million Dollars (\$14,000,000.00); and,

**WHEREAS**, part of the Development Incentive Agreement, Echo Lake shall employ two hundred fifty (250) full-time employees at its facility in the City of Burlington by the second tax year through the tenth tax year, as described in the business loan agreement, attached hereto as "Attachment A".

**WHEREAS**, the City Administrator and City Attorney have reviewed the proposed agreement, attached hereto and made a part hereof, and recommend its approval.

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council of the City of Burlington, Racine County, State of Wisconsin does hereby approve a Development Incentive Agreement between the City of Burlington and Echo Lake Foods, Inc. for a period of ten years in exchange for the creation of two hundred fifty (250) full-time jobs by the second tax year and retaining said jobs for the term of the agreement, as stated in "Attachment A".

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington that the Mayor is authorized to execute said agreement on behalf of the City.

Introduced: June 3, 2014  
Adopted:

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Robert Miller, Mayor

Attest:

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Diahnn Halbach, City Clerk

AGREEMENT

This Agreement (“Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2014, by and between:

- a) ECHO LAKE FOODS, INC., being a Wisconsin corporation with offices located at 316 W. Grove Street, Burlington, Wisconsin 53105 (hereinafter referred to as “Echo Lake”); and
- b) The CITY OF BURLINGTON, WISCONSIN, being a municipal corporation organized under the laws of the State of Wisconsin, with its City Hall located at 300 North Pine Street, Burlington, Wisconsin 53105 (hereinafter referred to as the “City”).

Introduction

Echo Lake is a frozen foods manufacturer, specializing in the production of egg products and breakfast-style entrees. Echo Lake has offices and production facilities (collectively, the “Facility”) located at 316 W. Grove Street, Burlington, Wisconsin (the “Site”) which is in the City.

On January 30, 2013, a massive fire destroyed a large part of the Facility. It is the intention of Echo Lake, however, to rebuild a new Facility on the Site, and it is the intention of the City to provide some financial assistance in support of Echo Lake’s decision to so rebuild and keep its Facility and business operations on the Site.

The parties are entering into this Agreement for such purposes.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND PROMISES CONTAINED HEREIN THE ABOVE-NAMED PARTIES HEREBY AGREE AS FOLLOWS:

1. “Introduction” is Correct. The above “Introduction” is correct, and is hereby incorporated herein by reference.

2. Defined Terms.

- a) “Full-Time Employee” (“FTE”) shall be defined as a regular, full-time employee, where the employee is required, as a condition of employment, to work an average of 40 hours per week, including paid leave and holidays, and for which the employee receives pay that is equal to at least an average of \$13.00 per hour. This determination will be an average, using all employees, including skilled and unskilled employees, located at the Burlington plant. Employees provided through a temporary help agency may qualify as FTEs so long as they satisfy the average hour and average minimum pay requirements for an FTE.
- b) “Property Tax Increment” shall mean the gross amount of tax increment actually received by the City generated by the Value Increment of (i) the Facility and Site, or payments received in lieu of taxes pursuant to Paragraph Six, and in addition (ii) the taxable personal property owned by Echo Lake and used by Echo Lake at the Site. Property Tax Increment shall not contain any tax increment received by any other taxing jurisdiction.
- c) “Tax Incremental Base Value” shall mean \$0.00.

- d) “Value Increment” shall mean the full (equalized) value of the Facility and Site, and the taxable business personal property owned by Echo Lake and used at the Site in any year, minus the Tax Incremental Base Value.
- 3. Contingencies. This Agreement is contingent upon each of the following events occurring on or before the date(s) indicated:
  - a) Echo Lake obtaining, under terms and conditions satisfactory to Echo Lake and on or before the date of July 31, 2014, (i) Site Plan approval for the new Facility which Echo Lake will be building on the Site, and (ii) all other governmental approvals, licenses and/or permits that may be required under the law for the new Facility. Echo Lake understands and agrees that the Site Plan will include a buffer area along the boundary lines of the Site, with landscaping and fence screening, to help diminish the spread of any noise that may be generated on the Site.
  - b) Echo Lake substantially completing its new Facility (i) on or before the date of November 30, 2015, and (ii) the new Facility having an “Improvement” assessed valuation/fair market value of at least Fourteen Million Dollars (\$14,000,000.00) (i.e., exclusive of the value of the real estate/land of the Site), and (iii) Echo Lake having, and using at the Site, taxable business personal property that has a collective fair market value of at least Four Million Dollars (\$4,000,000.00). The completion date for the new Facility shall be extended for any delay caused by any circumstances beyond Echo Lake’s reasonable control.
  - c) On or before the date of July 31, 2014, this Agreement is approved by the Common Council of the City of Burlington.

In the event any one of the foregoing contingencies is not timely fulfilled, then this Agreement shall automatically become null and void.

4. Development Incentive. For and as an incentive for Echo Lake to rebuild its Facility and continue its business operations on the Site, the City shall provide to Echo Lake a ten-year development incentive (the “Development Incentive”) under the following terms and conditions:

- a) Commencing with the first tax year following the date of the substantial completion of the new Facility on the Site, the City shall pay to Echo Lake an amount each year (the “Annual Development Incentive Payment”) equal to Seventy Percent (70%) of the Property Tax Increment attributable to the new Facility and Site, and the taxable business personal property owned by Echo Lake and used by Echo Lake at the Site.
- b) The City shall pay Ten (10) Annual Development Incentive Payments to Echo Lake. Each such annual payment shall be paid by the City to Echo Lake on or before ninety (90) days after the final and full real estate tax payment is made by Echo Lake for the respective first and subsequent nine tax years described in above subparagraph (a). Echo Lake shall provide written notice to the City, at the time of its said final tax payment, as to its final and full payment of the real estate taxes for each of the tax years in question.
- c) The City’s obligation to make the Annual Development Incentive Payments to Echo Lake under the terms of this Agreement shall be conditioned upon (i) compliance by Echo Lake of the terms and provisions of this Agreement, and (ii) the timely and full payment by Echo Lake of the real estate taxes and personal

property taxes due each year for the Facility and Site and related business personal property (as described above).

5. Adjustment Based on Employment. Within One (1) year after the substantial completion of the new Facility, it is the hope of the parties that Echo Lake will have Two Hundred Fifty (250) FTEs in its employ at the Facility on the Site, which was the level of FTE employment before the 1/30/13 fire. This number of 250 FTEs shall be the base employment level (the “Base Level”) for the second tax year through the tenth tax year in which an Annual Development Incentive Payment is payable by the City to Echo Lake. Commencing with the Annual Development Incentive Payment payable to Echo Lake for the second tax year of the 10-year Development Incentive (and for the then remaining eight tax years of the Development Incentive), to the extent that the average annual number of FTEs that are in the employ of Echo Lake at the Facility on the Site falls below the Base Level for a given year, then for that particular year the amount of the Annual Development Incentive Payment payable by the City to Echo Lake shall be proportionately reduced. The proportionate reduction shall be a percentage reduction of the Annual Development Incentive Payment payable for a given tax year equal to the percentage reduction that the average actual FTE employment level (at the Facility on the Site) for that same tax year bears to the 250 FTE Base Level. (Example: if for a given year Echo Lake’s average actual employment goes to a low of 200 FTEs, or 20% below the Base Level, then the Annual Development Incentive Payment payable for that same tax year shall be reduced by 20%.) The calculation of the average annual actual FTE employment will be adjusted to exclude any period of time where the employment of FTEs is adjusted, disrupted, or impacted by any cause or circumstance beyond Echo Lake’s reasonable control, including without limitation any act of God, act of buyer, embargo or other governmental act, regulation or

request, fire, accident, strike, slowdown, war, riot, delay in transportation, or inability to obtain necessary labor or materials.

6. Taxability. Until Echo Lake has received its final Annual Development Incentive Payment under this Agreement, Echo Lake shall not sell, transfer, convey or use the Site in any manner that would render it exempt from the imposition of general property taxes under the statutes of the State of Wisconsin, except where taken in whole or in part by the exercise of eminent domain under federal or state statutes, laws and regulations. Echo Lake agrees that in the event the Facility and/or Site and/or business personal property, or any part thereof, is ever deemed to be tax exempt, Echo Lake shall make payments in lieu of taxes to the City in an amount equal to the amount of Property Tax Increment that would have been collected were the Facility and Site and related business personal property taxable, and with such payment to the City made by the same date that the last real estate installment tax payment on the Site's property would have been due were the entire Facility and Site taxable.

7. Legal Action. This Agreement shall be governed, controlled, interpreted and construed by and under the laws of the State of Wisconsin. The venue for any legal action arising under and/or pertaining to this Agreement shall solely and exclusively be Racine County Circuit Court in Racine County, Wisconsin. In the event a legal action is filed in Racine County Circuit Court under and/or pertaining to this Agreement, the prevailing party shall be entitled to recover from the other party, in addition to any other relief or judgment granted by the Court, its actual reasonable attorneys fees incurred in the action.

8. Laws to be Observed. Echo Lake shall at all times observe and comply with all federal, state and local laws, regulations and ordinances which are in effect or which may be placed in effect and impact the ownership and occupancy of the Facility and/or Site and/or the

operation of its business. Echo Lake shall procure all governmental permits and licenses and pay all charges and fees and give all notices necessary and incident to the lawful ownership and occupancy of the Facility and Site and the operation of its business.

9. Indemnification/Hold Harmless Agreement. Echo Lake hereby expressly agrees to indemnify and hold the City and its agents, consultants, officials, officers and employees harmless from and against all claims, judgments, damages, penalties, fines, costs or loss (including reasonable fees for attorneys and consultants) and liability of every kind and nature, for any injury (including death) or damage received or sustained by any person or entity in connection with, or on account of, Echo Lake's ownership and occupancy of the Facility and/or Site and/or the operation of its business, except to the extent as such claims or liability arise by virtue of the negligent and/or intentional conduct on the part of the City or any of its agents, consultants, officials, officers or employees.

10. Insurance Requirements.

a) General. Echo Lake shall obtain insurance reasonably acceptable to the City as required under this section which shall name the City as an additional insured during the time that Echo Lake is receiving Annual Development Incentive Payments from the City.

b) Certificates of Insurance. Where the City does not specify other limits for liability insurance, the limits of liability shall be as follows:

Worker's Compensation	Statutory Limits
Comprehensive Motor Vehicle Liability	\$3,000,000.00 per Bodily Injury Accident & Property Damage combined
Comprehensive General Liability Bodily Injury	\$3,000,000.00 per accident

Property Damage Combined

\$1,000,000.00 aggregate

Echo Lake may furnish coverage for bodily injury and property damage for Comprehensive Motor Vehicle Liability and Comprehensive General Liability through the use of primary liability policies or in combination with an umbrella policy.

11. Successors and Assignment. This Agreement shall inure to the benefit of, and be binding upon and enforceable against, each party and its respective successors and assigns. The City may assign its interest in this Agreement to any successor entity or entities, including any municipality or municipalities established under Wisconsin law with jurisdiction over part or all of the area now occupied by the City. Echo Lake may assign its interest in this Agreement to any successor owner or owners of the Site and the Facility

12. Echo Lake Default. In the event Echo Lake fails to timely perform any one or more of its obligations under this Agreement (“Echo Lake Default”), the City shall promptly provide written notice to Echo Lake to the extent known by the City of the action or omission constituting the basis for the default. The notice shall provide Echo Lake at least thirty (30) days from the date of the notice to cure any payment default and at least sixty (60) days to cure any other default not related to payment obligations (i.e., a “non-monetary default”). However, the sixty (60) day period may be extended to the period of time reasonably necessary to cure the non-monetary default if Echo Lake promptly commences activities to cure the default and in good faith diligently pursues such activities to fully cure the said default. In the event an Echo Lake Default is not fully and timely cured by Echo Lake, the City shall have all of the rights and remedies available at law and in equity, including, but not limited to, the termination of this Agreement.

13. City Default. In the event the City fails to timely perform any one or more of its obligations under this Agreement (a “City Default”), Echo Lake shall promptly provide written notice to the City to the extent known by Echo Lake of the action or omission constituting the basis for the City Default. The notice shall provide the City at least thirty (30) days from the date of the notice to cure any payment default and at least sixty (60) days to cure any other default not related to payment obligations (i.e., a “non-monetary default”). However, the sixty (60) day period may be extended to the period of time reasonably necessary to cure the non-monetary default if the City promptly commences activities to cure the non-monetary default and in good faith diligently pursues such activities to fully cure the said default. In the event a City Default is not fully and timely cured by the City, Echo Lake shall have all of the rights and remedies available at law and in equity.

14. Miscellaneous.

14.1 Entire Agreement. All negotiations, promises, discussions, understandings and agreements heretofore made or had between the parties are merged in this Agreement, and this Agreement alone fully and completely expresses the final agreement of the parties.

14.2 No Modification. This Agreement shall not be modified or amended except in a written document signed by the City and Echo Lake.

14.3 Notice. All notices or other communications required or permitted under this Agreement shall be in writing and delivered (i) personally, or (ii) by certified mail, return receipt requested, postage prepaid, or (iii) by a commercial overnight courier (such as Federal Express), or (iv) by facsimile or electronic mail transmission with a copy to

follow by certified mail, return receipt requested, postage paid or by overnight courier,  
addressed as follows:

If to the City:

City of Burlington  
c/o City Administrator  
300 North Pine Street  
Burlington, WI 53105  
Telephone: (262) 342-1161  
Facsimile: (262) 763-3474  
Email: [klahner@burlington-wi.gov](mailto:klahner@burlington-wi.gov)

With a copy to:

John M. Bjelajac  
Hankel, Bjelajac & Kallenbach, LLC  
601 Lake Avenue  
P.O. Box 38  
Racine, WI 53401  
Telephone: (262) 633-9800  
Facsimile: (262) 633-1209  
Email: [jbjelajac@wi.rr.com](mailto:jbjelajac@wi.rr.com)

If to Echo Lake:

Echo Lake Foods, Inc.  
316 W. Grove Street  
Burlington, WI 53105  
Telephone: (262) 763-9551  
Facsimile: (262) 767-2760  
[jwarntjes@echolakefoods.com](mailto:jwarntjes@echolakefoods.com)

With a copy to:

Thomas P. Shannon  
Fox, O'Neill & Shannon, S.C.  
622 N. Water Street, Suite 500  
Milwaukee, WI 53202  
Telephone: (414) 273-3939  
Facsimile: (414) 273-3947  
Email: [tpshannon@foslaw.com](mailto:tpshannon@foslaw.com)

All notices given in accordance with the terms hereof shall be deemed received (i) on the next business day if sent by a commercial overnight courier, (ii) on the same day if sent by facsimile or electronic mail before 3:00 p.m. (Central Standard Time) on a business day (Monday-Friday) (provided the notice is sent by one of the other methods as soon as reasonably possible thereafter), (iii) on the third (3<sup>rd</sup>) business day following deposit with the United States Mail by certified mail with postage prepaid, or (iv) on the date of service when delivered personally. Either party hereto may change the address for receiving notices or other communications by notice sent in accordance with the terms of this Section 14.3.

14.4 Documentation. Echo Lake shall, upon the request(s) of the City, make available to the City for its review and photocopying, all documents and records (whether written or in electronic form) possessed by Echo Lake (and/or its accountants, consultants, attorneys or other agents) pertaining to (i) the FTEs of Echo Lake working at the Facility on the Site, and (ii) the nature of and the fair market valuations of the Facility, Site, and taxable business personal property owned by Echo Lake and used at the Site. Echo Lake shall additionally (without any request from the City being necessary) submit to the City a copy of any written reports that Echo Lake may make to the Wisconsin Economic Development Corporation and/or to the Racine County Economic Development Corporation, such documents to be given to the City at the same time that the said documents are given to the said agencies. All such information obtained by the City from Echo Lake shall be kept strictly confidential except (i) as may be necessary to comply with and/or enforce the provisions of this Agreement, and/or (ii) as may be otherwise required under the law, and/or (iii) as may be deemed a public document under the law.

14.5 Development Fees. The City waives all building development fees for the construction and equipping of the new Facility.

IN WITNESS WHEREOF, the above-named parties, either personally or through their duly authorized undersigned officers/partners/agents, have executed this Agreement as of the date first indicated above.

CITY:  
City of Burlington

ECHO LAKE:  
Echo Lake Foods, Inc.

By: \_\_\_\_\_  
Robert Miller  
Mayor

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_

Attest: \_\_\_\_\_  
Diahnn Hallbach  
City Clerk



## CITY OF BURLINGTON

### Department of Public Works

Street, Park, Water and Wastewater Divisions  
2200 S. Pine Street, Burlington, WI, 53105  
(262) 539-3770 – (262) 539-3773 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Common Council Agenda Item Number: 13B</b>	<b>Date:</b> July 1, 2014
<b>Submitted By:</b> Dan Jensen, Department of Public Works Supervisor	<b>Subject:</b> Resolution 4679(13) to consider purchase from Milwaukee Tractor and Equipment to purchase a New Holland L223 skid steer for the not to exceed price of \$42,758.

#### Details:

The 2014 Equipment Replacement Fund Budget includes the cost of a skid steer. The department is replacing its 1988 skid steer as it is underpowered for many of the jobs that we do. The hydraulics are also not setup for many of the attachments we could use to become more efficient in our work.

The Department of Public Works advertised on Vendor Net for the procurement of the Skid Steer. The Bid Tab is attached. The following bid is recommended:

Purchase: Milwaukee Tractor and Equipment, Milwaukee, WI. New Holland L223 skids steer for the not to exceed price of \$42,758.

#### Options & Alternatives:

Do not purchase the new skid steer and use the 1988 skid steer in a limited capacity. Future repairs will be weighed against the value of the machine.

#### Financial Remarks:

The purchase of a New Holland L223 skid steer for the not to exceed price of \$42,758 will be paid for out of the Equipment Replacement Fund.

#### Executive Action:

This item was discussed at the June 3, 2014 Committee of the Whole meeting and scheduled for the July 1, 2014 Common Council meeting for consideration.

**A RESOLUTION APPROVING THE PURCHASE OF A NEW HOLLAND  
L223 SKID STEER FROM MILWAUKEE TRACTOR AND EQUIPMENT FOR  
THE NOT TO EXCEED PRICE OF \$42,758**

**WHEREAS**, on June 1, 2004 the Common Council did approve Resolution 3812(18), a Resolution Adopting a Purchasing Policy for the City of Burlington; and,

**WHEREAS**, the Purchasing Policy requires that all non-construction contracts exceeding \$15,000 are to be reviewed and approved by the Common Council; and,

**WHEREAS**, the City has a need for a New Holland L223 skid steer; and;

**WHEREAS**, the City did budget for this purchase in 2014 with funds from the Equipment Replacement Fund as detailed in the 2014 Annual Budget; and,

**WHEREAS**, the City did advertise for bids on VendorNet and prices were received by the City on April 28, 2014; and,

**WHEREAS**, the Department of Public Works Supervisor does recommend acceptance of the purchase from Milwaukee Tractor and Equipment, Milwaukee, WI. of a New Holland L223 skid steer for the not to exceed price of \$42,758.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington that the Department of Public works is approved to purchase a New Holland L223 skid steer for the not to exceed price of \$42,758.

Introduced: June 3, 2014  
Adopted:

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Robert Miller, Mayor

Attest:

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Diahnn Halbach City Clerk

**Bids opened at the Department of Public Works**

**Project:** SKID STEER

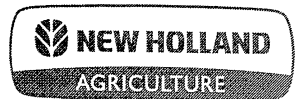
**Bids Open and read by:** Chris Keefer

**Date:** 4/28/2014 **Time:** 7:30 AM

CONTRACTOR	BID AMOUNT	TOTAL
1. Mid State Watertown, WI	JOHN DEERE – 328E	\$49,895
2. Burris' Equipment Waterford, WI	SR-210 CASE	\$46,100
3. Milw. Tractor & Equip. Milwaukee, WI	NEW HOLLAND L223	\$42,758
4. Miller Bradford Sussex, WI	CASE SR-210 CASE SV-250	\$42,900 \$44,100



**Milwaukee Tractor & Equipment, Inc.**  
11800 W. Silver Spring Rd.-Milwaukee Wisconsin 53225  
Phone (414) 466-8950- Fax (414) 466-9670



4/22/14

City of Burlington/DPW  
2200 South Pine St.  
Burlington, WI 53105

Bid-One (1) Skid Steer

1- 2014 New Holland Skid Steer Loader, model L223, w/  
Tier IV final diesel engine, hi flo boom hydraulics, two speed  
w/ EH controls, factory cab w/ heat and a.c. air ride seat,  
ride control, hydraulic coupler w/ 72" HD low profile bucket w/  
bolt on cutting edge, cold start kit w/ 4 ways and turn signals,  
4 corner strobe lights, 12x16.5 heavy duty tires, 48" pallet forks  
#5500, 1 year standard warranty, 5 year power train warranty.  
This unit will meet or exceed all specifications set by the City of  
Burlington DPW dated 4/1/2014. Service and parts facilities  
are located at 11800 W. Silver Spring Rd. Milwaukee, WI

Bid Price     \$42,758.00



# ***New Holland Construction***

## **Bid Specifications**

**for**

**New Holland L223 Tier IV FINAL  
Skid Steer Loader**

**November 2013**

# SKID STEER LOADER BID SPECIFICATIONS

## 68 - NET HORSEPOWER

### 2,300 - POUND RATED OPERATING CAPACITY

The following specifications describe the **minimum** requirements for a skid steer loader. The equipment bid shall be new, and of the current production model. All specifications advertised must comply with SAE definitions and standards. Two (2) copies of current literature must be submitted with the bid. Successful bidder must supply operator's manual, parts book, and service manual at time of delivery. Warranty service and parts must be provided within the county where unit is to be delivered.

The following information will help to design a government or public utility bid requirement for **2,300 pound rated operating capacity skid steer loader**.

#### Engine

The skid steer shall have a 4-cylinder turbo diesel Tier IV Final certified engine with a minimum 68 net horsepower @ 2500 rpm. The engine shall provide a minimum peak torque rating of 203 ft-lbs @ 1400 rpm.

The engine also shall have the following:

- Liquid-cooled, 4-cylinder direct-injection diesel engine Tier IV Final certified.
- Minimum 207 Particulate Matter Catalyst cubic inch displacement
- Dual stage, dry element air cleaner
- Engine coolant block heater (optional)
- Timed glow plugs
- Replaceable, full-flow cartridge type oil filter
- Replaceable, full-flow cartridge type fuel filter with water trap
- Particulate Matter Catalyst
- Single plane, top and bottom oil/radiator configuration
- Remote engine oil drain
- Remote engine oil and fuel filters

#### Hydrostatic Transmission

The power train shall be hydrostatic drive.

The hydrostatic drive shall also provide the following:

- Two variable displacement piston pumps
- Hydrostatic pumps that are directly driven off the engine flywheel (no belts)

- Optional-Two Speed drive
- Travel speed 7.2 mph, (Optional high speed 11.9 mph)

## **Chain Case**

The skid steer loader shall have a heavy duty chain case.

The chain case shall also have the following:

- Two heavy duty 100 HD drive chains for each chain case
- Separate lubrication system for each chain case
- Externally adjustable final drive chains

## **Hydraulics**

The skid steer loader shall have an open center hydraulic system equipped with a 3-spool hydraulic valve, load-check valves for lift and curl functions, circuit relief valve for lift and curl functions, loader arm detent-float position, and auxiliary detent-flow position.

The hydraulic system shall also have the following:

- Gear type pump
- Minimum 22.5 GPM at rated engine speed
- Optional—High flow auxiliary hydraulic with minimum 34.6 GPM at rated engine speed
- Relief pressure setting – 3,000 psi
- Fully functional auxiliary hydraulic system with proportional thumb wheel activated, loader arm mounted with ISO 'connect-under-pressure flat face hydraulic quick-couplers that supply hydraulic oil flow to attachments
- 6-micron rated full-flow return filter

## **Electrical System**

The electrical system shall have the following features:

- 12-volt electrical system
- Minimum 120-amp alternator
- Single, 1000 CCA maintenance free battery
- 2 halogen front work lights
- 2 halogen rear work light
- Two amber front turn signal/hazard lights (optional)
- Two amber rear turn signal/hazard lights (optional)

## **Loader and Linkage**

The loader arms shall have a multi-link design with a vertical lift path.

The loader and linkage/bucket shall also have the following features:

- Dual lift cylinders
- Dual bucket cylinders
- Optional factory installed hydraulic heavy duty front coupler
- Vertical lift to maximize dump reach at maximum height

## Operator Environment

The operator compartment shall be accessible from the front of the machine.

The operator compartment shall also have the following features:

- Adjustable, cushioned seat with backrest
- Fabric headliner
- Arm rests
- Power plug (12v)
- High visibility backlit controls
- Instruments and gauges mounted on front posts for quick, easy operator access
- Throttle control on right front post for easy access

Following are features of the Advance Instrument Cluster

- Warning lights and Audible alarms for:
  - RED STOP for general warning
  - Electronic system malfunction
- Warning lights for:
  - Hydraulic system malfunction
  - Engine malfunction
  - Seat belt not latched
  - Parking brake engaged
  - Engine pre-heating
- Audible alarms for;
  - Engine coolant temperature
  - Hydraulic charge pressure
  - Hydraulic oil temperature
  - Engine oil pressure
- Bar graph display for;
  - Hydraulic oil temperature
  - Engine coolant temperature
  - Fuel level
- Selectable text read out for;
  - Engine RPM
  - Hydraulic oil temperature
  - Engine coolant temperature
  - Engine hours
- Anti-theft machine lockout with operator set code
- Automatic engine shut-off (with 30 second restart intervals) for
  - Low engine oil pressure

## **Safety**

The skid steer loader shall have the following features

- ROPS/FOPS cab certified Level 1
- Optional enclosed cab with heater and air conditioning
- Sound level ROPS 87 dBA, Cab 84 dBA
- Retractable seat belt
- Automatic boom and bucket control lock-out if seat belt is disconnected or operator leaves the seat
- Engine start lock-out if operator is not seated
- Spring Applied Hydraulic Release (SAHR) parking brake
- Boom safety stop for each loader arm applied manually from inside cab
- Back-up alarm
- Horn
- Removable rear window (no tools required) for emergency exit

## **Dimensions/Performance**

The skid steer loader performance shall include the following:

- Maximum height to the top of the ROPS of 78.8 inches
- Minimum height to the hinge pin of 129.4 inches
- Minimum dump height with loader arms at maximum height of 102.9 inches
- Minimum reach with bucket at full height of 32.3 inches
- Minimum wheel base of 52 inches
- Lift cylinder breakout force of 5,090 pounds force
- Bucket cylinder breakout force of 8,585 pounds force
- Minimum tipping load capacity of 4,500 pounds
- Minimum operating load of 2,250 pounds
- Cycle time raising the loader arms 3.8 seconds
- Cycle time lowering the loader arms (power down) of 2.4 seconds
- Bucket dump time of 2.6 seconds
- Bucket rollback 2.0 seconds
- Maximum operating weight of 7,380 pounds

## **Serviceability**

The skid steer loader shall be easy to service from ground level.

The skid steer loader service shall also include the following:

- 10-hour loader arm pin lube interval
- 25.5 gallon fuel tank
- Engine coolant and hydraulic oil cooling radiators that separate easily for cleaning
- Ground level daily maintenance items grouped together.

- Flip-top ROPS/cab tilts forward for complete component access

## Machine Controls

The skid steer loader shall be equipped with traditional mechanical controls **OR** low effort electric over hydraulics controls as follows;

SPECIFY:

Mechanical machine controls

- Left and right hand controls for machine travel and steering
- Foot pedals for hydraulic controls for boom lift and bucket functions
- Auxiliary hydraulics controlled by switch in the hand grip

Electric over Hydraulic Controls with pattern changer for H / ISO pattern and foot throttle

- Auxiliary hydraulics controls mounted on the hand grips
- Optional ISO or H-pattern switchable EZ-EH electric over hydraulic programmable controls with nine (9) optional speed and control settings and a fully customizable setting

## Warranty

The skid steer warranty shall include the following:

- Minimum manufacturer's standard warranty period of 12 months, unlimited hours
- Optional, full coverage, extended service protection program availability for up to 60 months or 5,000 hours from date of original delivery

Design, materials and/or specifications are subject to change without notice and without liability thereof. Specifications are applicable to units sold in Canada, the United States, its territories and possessions, and may vary outside these areas.



## CITY OF BURLINGTON

**Department of Public Works**  
Street, Park, Water and Wastewater Divisions  
2200 S. Pine Street, Burlington, WI, 53105  
(262) 539-3770 – (262) 539-3773 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Common Council Agenda Item Number: 13C</b>	<b>Date:</b> July 1, 2014
<b>Submitted By:</b> Dan Jensen, Department of Public Works Supervisor	<b>Subject:</b> Resolution 4680(14) to consider purchase of a one ton truck, with hoist, hydraulics, dump box, and lights for the not to exceed cost of \$34,043.

### Details:

The Department of Public Works is replacing its 1995 Ford  $\frac{3}{4}$  ton pickup truck with a one ton truck. The one ton trucks are more versatile because of their larger capacity. This allows them to deliver materials such as mulch, top soil, and equipment to a jobsite, as opposed to a  $\frac{3}{4}$  ton pickup which can't.

The Department of Public Works advertised on Vendor Net for the procurement of the one ton truck with hoist, hydraulics, dump box, and lights. The Bid Tab is attached. The following bids are recommended:

Purchase: Lynch Truck Center, Waterford, WI. - a one-ton Chevy chassis for the not to exceed price of \$24,060.56.

Purchase: Olson Trailer and Body, Green Bay, WI. – a 2.5 cu. yd. minimum dump body, hydraulics, lights, and hoist for the not to exceed price of \$9,982.

The total combined not to exceed cost of truck chassis with hoist, hydraulics, dump box, and lights is \$34,043.

### Options & Alternatives:

Do not purchase the new one-ton truck and continue to use our 1995 Ford  $\frac{3}{4}$  ton pickup truck. However, this truck needs work and the repairs on a nineteen year old truck are more costly than the value of the truck. It is questionable how long it will continue to be of service.

### Financial Remarks:

The purchase of a one ton Chevy truck with hoist, hydraulics, minimum 2.5 cu. yd. dump box and lights for \$34,043 will be paid for out of the Equipment Replacement Fund.

### Executive Action:

This item was discussed at the June 3, 2014 Committee of the Whole meeting and scheduled for the July 1, 2014 Common Council meeting for consideration.

**Resolution No. 4680(14)**  
**Introduced by: Committee of the Whole**

**A RESOLUTION APPROVING THE PURCHASE OF A ONE-TON CHEVY CHASSIS FROM  
LYNCH TRUCK CENTER FOR \$24,060.56 AND A DUMP BODY, HYDRAULICS, LIGHTS, AND  
HOIST FOR A ONE-TON CHEVY CHASSIS FROM OLSON TRAILER FOR \$9,982**

**WHEREAS**, on June 1, 2004 the Common Council did approve Resolution 3812(18), a Resolution Adopting a Purchasing Policy for the City of Burlington; and,

**WHEREAS**, the Purchasing Policy requires that all non-construction contracts exceeding \$15,000 are to be reviewed and approved by the Common Council; and,

**WHEREAS**, the City has a need for a one- ton Chevy truck chassis with a 2.5 cu. yd. minimum dump body, hydraulics, lights, and hoist; and;

**WHEREAS**, the City did budget for this purchase in 2014 with funds from the Equipment Replacement Fund as detailed in the 2014 Annual Budget; and,

**WHEREAS**, the City did advertise for bids on VendorNet and prices were received by the City on April 28, 2014; and,

**WHEREAS**, the Department of Public Works Supervisor does recommend acceptance of the purchase from Lynch Truck Center, of a one ton Chevy truck chassis for the not to exceed price of \$24,060.56; and

**WHEREAS**, the Department of Public Works Supervisor does recommend acceptance of the purchase from Olson Trailer and Body, Green Bay, WI. of a 2.5 cu. yd. minimum dump body, hydraulics, lights, and hoist for the not to exceed price of \$9,982.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington that the Department of Public works is approved to purchase a Chevy one ton truck with 2.5 cu. yd. minimum dump body, hydraulics, lights, and hoist for the not to exceed price of \$34,043.

Introduced: June 3, 2014  
Adopted:

\_\_\_\_\_  
Robert Miller, Mayor

Attest:

\_\_\_\_\_  
Diahn Halbach City Clerk

## Bids opened at the Department of Public Works

**Open and read by:** Chris Keefer

**Project:** One Ton – CHASIS

**Bids Date:** 4/28/2014 **Time:** 8:15 AM

CONTRACTOR	BID AMOUNT	TOTAL
1. Bob Fish - GMC West Bend, WI	GMC	\$33,599
2. Ewald Oconomowoc, WI	FORD	\$33,429
3. Ewald Oconomowoc, WI	CHEVY	\$33,184
4. Raymond Chevrolet Antioch, IL	CHEVY	\$23,979
5. Lynch Waterford, WI	CHEVY	\$24,060.56

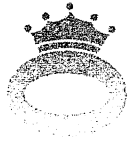
**Project:** One Ton – Body

**Bids Open and read by:** Chris Keefer

**Date:** 4/28/2014 **Time:** 8:15 AM

CONTRACTOR	BID AMOUNT	TOTAL
1. Casper Truck Appleton, WI	Henderson Body	\$10,519
2. Monroe Truck Monroe, WI	Cry Steel Body	\$10,773
3. Monroe Truck Monroe, WI	Cry Steel Body	\$9,461
4. Olson Trailer Green Bay, WI	Heil Yard Body	\$9,982
5. Northland Equipment Janesville, WI	Henderson Body	\$12,295





# OLSON TRAILER AND BODY L.L.C.

2485 Hutson Road, P.O. Box 12566 Green Bay, Wisconsin 54307-2566 Telephone 920-499-0331 FAX 920-499-2813

CITY OF BURLINGTON/DPW  
STREET/PARKS  
RACINE COUNTY  
WISCONSIN

CONTRACT DOCUMENT FOR  
ONE (1) ONE TON TRUCK

Quote: 34124-WH-1  
Date: 04/23/14  
Delivery Date: APPROX 4-6 WEEKS  
Terms: NET  
Ship Via: F.O.B. GREEN BAY  
Quoted By: WALLY HENDERSON

Quantity	Part or Model No.	Description	Price	
1		HEIL YARD BIRD DUMP BODY 2-3 YRD TO INCLUDE:		
		*9' LONG X 7' WIDE INSIDE DIMENSIONS		
		*3/16" AR-400 CROSSMEMBERLESS FLOOR		
		*14" HIGH SIDES AND 20" FRONT (10 GAUGE)		
		*20" DOUBLE ACTING TAILGATE (10 GA HI-TEN )		
		*FULL FRONT AND REAR CORNER POSTS		
		*BODY SIDE WALL SHAPED INTO A CONTINUOUS TOP		
		*RAIL, SIDE AND RUNNING BOARD		
		* 1/4 CAB SHIELD WITH WINDOW		
		DURA CLASS HR-520 SUB FRAME HOIST TO INCLUDE:		
		*ELECTRIC DOUBLE ACTING POWER UNIT WITH		
		PUSH BUTTON CAB CONTROL		
		* 9.5 TON CAPACITY BASED ON 60" CA AND 6" .		
		OVERHANG		
		*SUB FRAME HAS BUILT IN HINGE AND BODY PROP		
		*BACK UP ALARM		
		*CHASSIS STOP/TURN/TAIL AND CLEARANCE LIGHTS		
		CONTINUED ON PAGE 2	Grand Total	

This Quotation is Subject to the Additional Terms & Conditions on the Reverse Side

<input type="checkbox"/> If This Box is Checked you Accept As Shown.	
Please Sign and Return Acceptance Copy	Authorized Signature Date



Quote: 34124-WH-1

Date: 04/23/14

Delivery Date: APPROX 4-6 WEEKS

Terms: NET

Ship Via: F.O.B. GREEN BAY

Quoted By **WALLY HENDERSON**

This Quotation is Subject to the Additional Terms & Conditions on the Reverse Side

<input type="checkbox"/> If This Box is Checked you Accept As Shown.	
Please Sign and Return Acceptance Copy	Authorized Signature <span style="float: right;">Date</span>

All orders Accepted will be Subject to the Following Unless Specified Otherwise in our Current Price Lists. Schedules or Quotations:

**TERMS AND CONDITIONS:**

1. Prices and terms are subject to change without notice.
2. Regular Terms on approved credit are: Net 30 Days
3. Prices are FOB Seller's dock. If stated on current price lists or quotations, freight will be allowed on orders as specified. No Allowance for freight or for cartage will be made if buyer accepts delivery at the factory or warehouse.
4. All orders are taken subject to seller's acceptance.
5. Seller Shall be excused and not liable for delays caused by Buyer's request, labor troubles, shortages in materials, damage to plant, governmental regulations or other cause, similar or otherwise, beyond Seller's control.

6. **Warranty:**

We warrant products manufactured by us to be free from defects in material and workmanship for 90 day period from our invoice date. As to any products not manufactured by us, the warranty is that of the manufacturer. Our obligation and liability under this warranty is expressly limited to replacing or repairing at our option: the defective part only, and only after satisfactory inspection and proof of defect. We make no other warranty, expressed or implied.

Our obligation shall not include any liability allegedly caused by use of the merchandise resulting in property damage or personal injury. We do not accept liability for transportation charges, labor charges or any direct, indirect or consequential damage or delay. No warranty against patent infringement is made or is to be implied.

Products or parts for which a warranty claim is made are to be returned, transportation prepaid to our warehouses unless authorized in writing by us prior to shipment.

Any improper use, misapplication, operation beyond rated capacity, substitution of parts or any alteration or repair by others in such manner as in our judgment affects the product materially and adversely, shall void this warranty. No employee or representative is authorized to change this warranty in any way or to grant any other warranty, expressed or implied.

7. The goods manufactured by us will be produced in compliance with requirements of the Fair Labor Standards Act of 1938, as amended and in compliance with regulations and orders of the U.S. Department of Labor issued there under.
8. Seller does not agree to any terms and conditions except those set forth herein and in its current price schedules and in its quotation, if any. Shipment of any merchandise by Seller will be on said terms and conditions and no modification shall be effected by the acknowledgement or acceptance of any purchase order forms containing different terms and conditions from those set forth herein.

**OLSON TRAILER AND BODY**  
GREEN BAY, WISCONSIN



**Pete Kroening**  
Commercial Accounts Manager  
*Lynch Truck Center*  
29000 Sharon Lane  
Waterford, WI 53185  
Office 800-236-0089  
Mobile 262-210-1111

City of Burlington/DPW

2200 South Pine St

Burlington, WI

Mr. Chris Keefer:

Re: Bid for a new 2015 Chevrolet 1-ton chassis

MSRP: \$33,820.00

Cost to Burlington: \$24,060.56

Thanks again

Peter Kroening  
Fleet sales

**CONTRACT DOCUMENTS  
FOR  
ONE (1) ONE TON TRUCK**

**CITY OF BURLINGTON/DPW  
STREETS/PARKS  
RACINE COUNTY  
WISCONSIN**

**PREPARED BY:  
CHRIS KEEFER  
CITY OF BURLINGTON/DPW  
APRIL 1, 2014**

**CITY OF BURLINGTON  
DEPARTMENT OF PUBLIC WORKS  
2015 ONE TON TRUCK  
SPECIFICATIONS**

**Model:** 2015 model year 1-ton cab chassis.

**G.V.W.:** 13,200 lbs. or equal.

**Engine:** 6.0L Vortec gas engine V8 SFI (322 hp @ 4400 rpm, 380 lb-ft of torque @ 4200 rpm) or equal.

**Transmission:** 6- speed Automatic, Heavy duty electronically controlled with overdrive and tow/haul mode.

**Axles:** 2-wheel drive, 4.10-rear axle ratio, Heavy-duty automatic locking rear differential, dual rear wheels and 4 wheel antilock disc brakes.

**Wheelbase:** 137 in. or equal. 60 in. CA to accommodate 9" dump body.

**Frame:** Standard hydro-formed or equal.

**Electrical:** Heavy-Duty 600 CCA battery and 150 AMP alternator.

**Cab/chassis interior:** Standard cab with 3 passenger cloth 40/20/40 split bench seat manually controlled with fold down armrest or equal. Rubberized vinyl floor mat, tilt-steering and gauge package including hour meter. Standard radio package – no CD player, 12-volt power outlet, standard climate control with A/C, tinted glass and standard power door lock package. OEM dash mounted strobe light switch with wiring to roof. OEM back-up alarm and Brake controller.

**Cab/chassis exterior:** Solid safety school bus yellow paint. Paint must match our fleet. Outside mirrors to be high-visibility vertical camper-style with built in spotter mirror, black in color. Work truck preferred equipment package. Front tow hooks.

**Tires:** LT235/80R17E All-Terrain tires or equal.

**Chassis warranty:** Standard 3 year Basic warranty, 5 year 100000 mile on power train and 2 year maintenance.

## **Body and Equipment**

**Body:** A 2.5 cu. yd. minimum dump body, 9' X 7' with 13" fixed sides and 19" tailgate. Shall have a 1/4" contoured cab shield with screen window integral with body. A 3/16" AR400 floor, Shall have 12-gauge Hi-tensile steel double wall sides. Shall have 12-gauge. Hi-tensile steel tailgate and front. Easy release upper tailgate pins with pockets and chains to store pins (no release handle in tailgate). Shall have a telescopic hoist or equal. Shall have a 5/8" steel Pintle plate sand blasted, primed and painted to match frame with 2" combo ball, D-rings and 7-way round trailer plug. Federal signal LED Highlighter (454201-02) light mounted to front of cab protector using OEM wiring and switch. Two (2) Federal signal (607101-02) LED strobe lights mounted inside on top of cab protector. LED stop turn and tail lights mounted in rear corner posts with sealed wiring harness. Rear mud flaps. Complete body to be sandblasted, primed with epoxy primer and painted to match chassis with DuPont Imron paint or equal. Body prop must be operational from the ground.

**Hydraulics and Controls:** Electric over hydraulic, pump and tank assembly mounted outside of frame rails on right side with remote power cord in cab.

**Warranty:** Body, Hydraulic and Controls must have a minimum one-year warranty.

**Misc.:** Trailer package with wiring to rear of truck. Dealers are to provide training and familiarization of all vehicle components for operation and future repairs.

Please list the location of the closest service and parts facilities for your equipment.

Dealer must be within 100 miles of our facility.

Dealer must provide delivery of new equipment, pickup and delivery for all warranty issues and 2 year maintenance work.

We reserve the right to inspect units at dealer's showroom before delivery.

All requests for alternates to equipment must be approved before quote is submitted.

If any questions or for additional information contact:

Chris Keefer

City of Burlington/DPW

2200 South Pine St.

Burlington, WI 53105

(262) 342-1185

**Prepared For:**  
Chris Keefer  
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2200 S. Pine St.  
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**Prepared By:**  
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Email: petek@lynchtruckcenter.com

## 2015 Fleet/Non-Retail Chevrolet Silverado 3500HD 2WD Reg Cab 137.5"

### ***STANDARD EQUIPMENT***

---

**STANDARD EQUIPMENT - 2015 Fleet/Non-Retail CC36003 2WD Reg Cab 137.5" WB, 59.06" CA WT**

---

#### *ENTERTAINMENT*

- Audio system, 4.2" Diagonal Color Display, AM/FM stereo with USB ports, auxiliary jack and SD card slot
- Audio system feature, 4-speaker system
- SiriusXM Satellite Radio, delete

#### *EXTERIOR*

- Wheels, 17" (43.2 cm) painted steel
- Tires, LT235/80R17E all-season highway
- Wheel trim, painted trim skins and painted center caps
- Bumper, front chrome
- Grille, chrome surround
- Headlamps, halogen projector
- Lamps, Smoked Amber roof marker
- Lamps, cargo area, cab mounted with switch on center switch bank
- Mirrors, outside high-visibility vertical camper-style, Black with manual folding and extension and lower convex spotter glass
- Glass, solar absorbing, tinted
- Door handles, Black

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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## 2015 Fleet/Non-Retail Chevrolet Silverado 3500HD 2WD Reg Cab 137.5"

### ***STANDARD EQUIPMENT***

---

**STANDARD EQUIPMENT - 2015 Fleet/Non-Retail CC36003 2WD Reg Cab 137.5" WB, 59.06" CA WT**

---

#### *INTERIOR*

- Seats, front 40/20/40 split-bench 3-passenger, driver and front passenger recline with outboard head restraints and center fold-down armrest with storage.
- Seat trim, Vinyl
- Floor covering, Graphite-colored rubberized-vinyl
- Steering column, manual Tilt-Wheel
- Steering wheel
- Instrumentation 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
- Driver Information Center 3.5-inch diagonal monochromatic display, provides warning messages and basic vehicle information
- Door locks, power
- Cruise control, steering wheel-mounted
- Air conditioning, single-zone
- Assist handle, front passenger and driver on A-pillars

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## 2015 Fleet/Non-Retail Chevrolet Silverado 3500HD 2WD Reg Cab 137.5"

### **STANDARD EQUIPMENT**

---

#### **STANDARD EQUIPMENT - 2015 Fleet/Non-Retail CC36003 2WD Reg Cab 137.5" WB, 59.06" CA WT**

---

##### *MECHANICAL*

- Engine, Vortec 6.0L Variable Valve Timing V8 SFI (322 hp [240.1 kW] @ 4400 rpm, 380 lb-ft of torque [513.0 N-m] @ 4200 rpm)
- Transmission, 6-speed automatic, heavy-duty electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (Requires (L96) Vortec 6.0L V8 SFI engine.)
- Rear axle, 4.10 ratio (Requires (L96) Vortec 6.0L V8 SFI engine.)
- Differential, heavy-duty locking rear
- Air cleaner, high-capacity
- Rear wheel drive
- Cooling, external engine oil cooler
- Cooling, auxiliary external transmission oil cooler
- Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power
- Alternator, 150 amps
- Recovery hooks, front, frame-mounted, black
- Body, Chassis Cab
- Frame, fully-boxed, hydroformed front section
- GVWR, 13,200 lbs. (5988 kg)
- Suspension Package, Standard includes 51mm twin tube shock absorbers and 33mm front stabilizer bar
- Steering, Recirculating Ball
- Fuel tank, front and rear, 63.5 gallon
- Exhaust, aluminized stainless-steel muffler and tailpipe

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## 2015 Fleet/Non-Retail Chevrolet Silverado 3500HD 2WD Reg Cab 137.5"

### ***STANDARD EQUIPMENT***

---

**STANDARD EQUIPMENT - 2015 Fleet/Non-Retail CC36003 2WD Reg Cab 137.5" WB, 59.06" CA WT**

---

#### *SAFETY*

- Brakes, 4-wheel antilock, 4-wheel disc with dual rear wheel
- StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist
- Daytime Running Lamps with automatic exterior lamp control
- Air bags, frontal, driver and right front passenger (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Air bag deactivation switch, frontal passenger-side
- OnStar, delete

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## 2015 Fleet/Non-Retail Chevrolet Silverado 3500HD 2WD Reg Cab 137.5"

### ***SELECTED MODEL & OPTIONS***

#### **SELECTED MODEL - 2015 Fleet/Non-Retail CC36003 2WD Reg Cab 137.5" WB, 59.06" CA WT**

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
CC36003	2015 Chevrolet Silverado 3500HD 2WD Reg Cab 137.5" WB, 59.06" CA WT	\$32,205.00

#### **SELECTED VEHICLE COLORS - 2015 Fleet/Non-Retail CC36003 2WD Reg Cab 137.5" WB, 59.06" CA WT**

<u>Code</u>	<u>Description</u>
-	Interior: Jet Black/Dark Ash
-	Exterior 1: Special Paint
-	Exterior 2: No color has been selected.

#### **SELECTED OPTIONS - 2015 Fleet/Non-Retail CC36003 2WD Reg Cab 137.5" WB, 59.06" CA WT**

##### **CATEGORY**

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
EMISSIONS		
FE9	EMISSIONS, FEDERAL REQUIREMENTS	\$0.00
ENGINE		
L96	ENGINE, VORTEC 6.0L VARIABLE VALVE TIMING V8 SFI	\$0.00
TRANSMISSION		
MYD	TRANSMISSION, 6-SPEED AUTOMATIC, HEAVY-DUTY	\$0.00
AXLE		
GT5	REAR AXLE, 4.10 RATIO	\$0.00
PREFERRED EQUIPMENT GROUP		
1WT	WORK TRUCK PREFERRED EQUIPMENT GROUP	\$0.00
TIRES		
QZT	TIRES, LT235/80R17E ALL-TERRAIN	\$200.00
SEAT TYPE		
AE7	SEATS, FRONT 40/20/40 SPLIT-BENCH	\$0.00

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## 2015 Fleet/Non-Retail Chevrolet Silverado 3500HD 2WD Reg Cab 137.5"

### ***SELECTED MODEL & OPTIONS***

#### **SELECTED OPTIONS - 2015 Fleet/Non-Retail CC36003 2WD Reg Cab 137.5" WB, 59.06" CA WT**

##### **CATEGORY**

<b><u>Code</u></b>	<b><u>Description</u></b>	<b><u>MSRP</u></b>
SEAT TRIM		
H2R	JET BLACK/DARK ASH, CLOTH	\$0.00
RADIO		
IO3	AUDIO SYSTEM, 4.2" DIAGONAL COLOR DISPLAY, AM/FM STEREO	\$0.00
ADDITIONAL EQUIPMENT		
JL1	TRAILER BRAKE CONTROLLER, INTEGRATED	\$230.00
BJA	FUEL FILL KIT	\$50.00
TRW	PROVISION FOR CAB ROOF-MOUNTED LAMP/BEACON	\$30.00
VK3	LICENSE PLATE KIT, FRONT	\$0.00
SPECIAL EQUIPMENT OPTIONS		
SFW	BACK-UP ALARM CALIBRATION	\$10.00
9W3	PAINTS, SOLID, WHEATLAND YELLOW	\$0.00
TGK	SPECIAL PAINT, SOLID, ONE COLOR	\$0.00
01U	SPECIAL PAINT	\$0.00
<b>OPTIONS TOTAL</b>		<b>\$520.00</b>

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## 2015 Fleet/Non-Retail Chevrolet Silverado 3500HD 2WD Reg Cab 137.5"

### ***PRICING SUMMARY***

---

**PRICING SUMMARY - 2015 Fleet/Non-Retail CC36003 2WD Reg Cab 137.5" WB, 59.06" CA WT**

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	<u><b>MSRP</b></u>
Base Price	\$32,205.00
Total Options:	\$520.00
Vehicle Subtotal	\$32,725.00
Advert/Adjustments	\$0.00
Destination Charge	\$1,095.00
<b>GRAND TOTAL</b>	<b>\$33,820.00</b>

*COST TO CITY OF BURLINGTON*  
*\$24,060.56*

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2015 Fleet/Non-Retail Chevrolet Silverado 3500HD 2WD Reg Cab 137.5"

## **WARRANTY INFORMATION**

---

**WARRANTY INFORMATION - 2015 Fleet/Non-Retail CC36003 2WD Reg Cab 137.5" WB, 59.06" CA WT**

---

### WARRANTY

<<< PRELIMINARY 2015 WARRANTY >>>

#### Basic:

3 Years/36,000 Miles

#### Drivetrain:

5 Years/100,000 Miles

#### Corrosion:

3 Years/36,000 Miles

Rust-Through

6 Years/100,000 Miles

#### Roadside Assistance:

5 Years/100,000 Miles

#### Maintenance:

2 Years/24,000 Miles

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## CITY OF BURLINGTON

**Administration Department**  
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(262) 342-1161 – (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Common Council Agenda Item Number: 14 A</b>	<b>Date:</b> July 1, 2014
<b>Submitted By:</b> Kevin Lahner, City Administrator	<b>Subject:</b> Ordinance 1985(4) to consider amending the Official Traffic Map to connect Walton Road to Milwaukee Avenue.

**Details:**

Vector 1-Investments, LLC applied for a Site Plan approval at the May Plan Commission to extend Walton Road to the southeast and connect it with Milwaukee Avenue as a non-controlled intersection. Walton Road, from the Frontage Road to Milwaukee Avenue, has been a dedicated roadway since 2003 as part of Certified Survey Map Number 2499. Previously, this intersection was restricted by the Wisconsin Department of Transportation (DOT) due to the proximity of the CTH W and Teut Road intersections. The City and DOT approved a Jurisdictional Transfer in 2007 with the Burlington Bypass project giving the City jurisdictional control of STH 36/83 from Teut Road to CTH W, now referred to as Milwaukee Avenue. With this transfer, the City may now choose to allow the intersection and access from Milwaukee Avenue as it is no longer a State highway.

The Plan Commission recommended approval of the Site Plan and installation of the intersection pending several stipulations by Meehan & Company and Kapur & Associates.

**Options & Alternatives:**

The Council may choose to deny this request and keep Milwaukee Avenue and Walton Road as they currently sit. The benefit of the proposal is that it provides an additional access point to the development. This could lead to better performance of the retail center. The potential drawbacks include increased left turning movements on Milwaukee Avenue, increasing the potential for traffic accidents. The Traffic Impact Analysis indicates minimal traffic safety concerns.

**Financial Remarks:**

This project will be fully funded by the applicant. No City dollars will be needed for construction costs.

**Executive Action:**

This item was discussed at the June 3, 2014 Committee of the Whole meeting and scheduled for the July 1, 2014 Common Council meeting for consideration.

**AN ORDINANCE AMENDING THE OFFICIAL TRAFFIC MAP TO CREATE A NON-SIGNALIZED  
INTERSECTION AT WALTON ROAD AND MILWAUKEE AVENUE**

**WHEREAS**, the City of Burlington entered into a Jurisdictional Transfer Agreement with the Wisconsin Department of Transportation on August 7, 2007 by adoption of Resolution 4139(34), providing for the transfer of jurisdictional responsibility, to the City of Burlington, of STH 36/83, beginning on the northeasterly limits of the turning radius of its intersection with Teut Road, then northeasterly to the southwesterly limits of the turning radius of its intersection of CTH W.

The Common Council of the City of Burlington, Racine County, State of Wisconsin does ordain as follows:

**Section 1. THE OFFICIAL TRAFFIC MAP** of the City of Burlington, County's of Racine and Walworth, State of Wisconsin, is hereby amended by adding a non-signalized intersection at Walton Road and Milwaukee Avenue. This includes three northbound lanes on Milwaukee Avenue at the approach to Walton Road, (one left turn lane onto Walton Road. and two through lanes). This also includes adding, a right turn lane on Milwaukee Avenue at its southbound approach to Walton Rd. Additionally, a right turn lane will be added on eastbound Walton Road, at the approach to Milwaukee Avenue.

**Section 2. THE OFFICIAL TRAFFIC MAP** is further amended by adding the following signs:

- Stop sign on Walton Road at its southbound approach to Milwaukee Avenue.
- No left turn sign on Walton Road, to northbound Milwaukee Avenue.

**Section 3. THE OFFICIAL TRAFFIC MAP** in all other respects shall remain the same.

**Section 4. THIS ORDINANCE** shall take effect and be in full force upon its passage and publication as provided by law, and upon completion of the construction of the Milwaukee Avenue and Walton Road intersection.

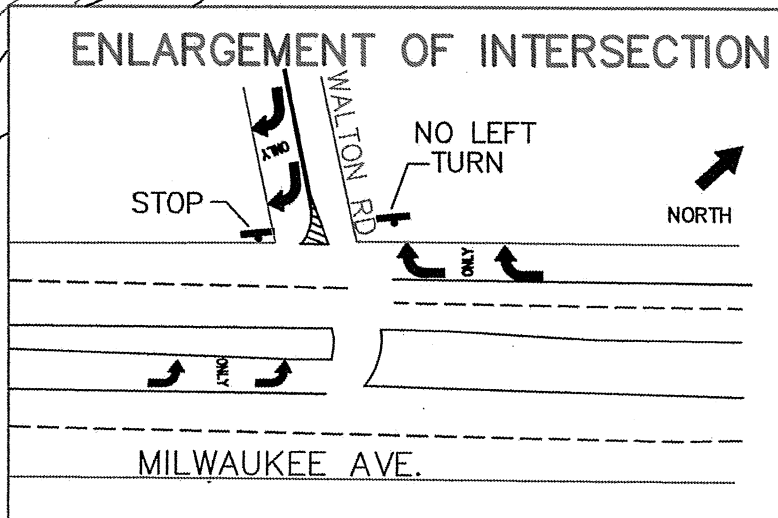
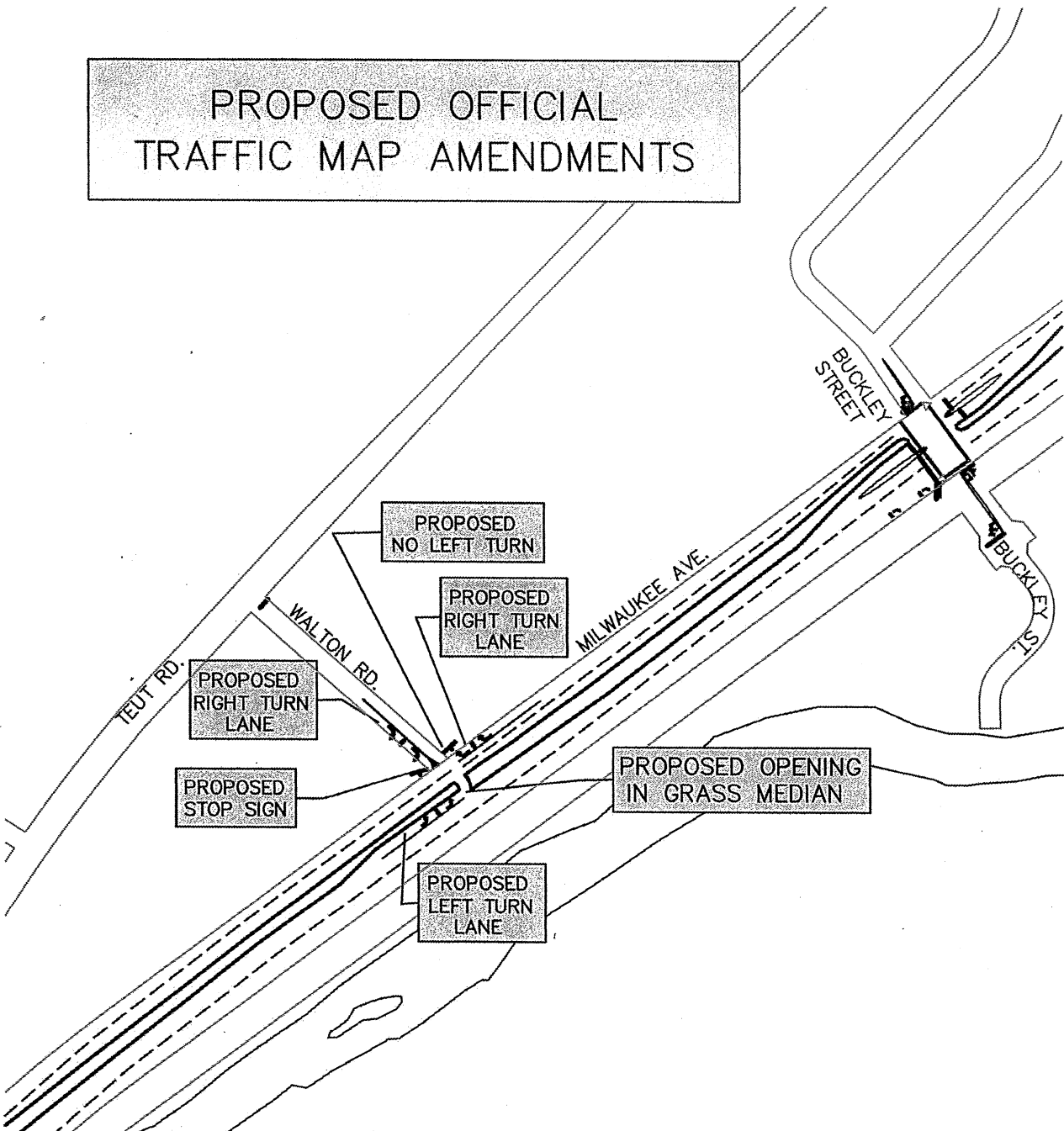
Introduced: June 3, 2014  
Adopted:

\_\_\_\_\_  
Robert Miller, Mayor

Attest:

\_\_\_\_\_  
Diahnn Halbach, City Clerk

# PROPOSED OFFICIAL TRAFFIC MAP AMENDMENTS





**Resolution Number: 4139(34)**  
**Introduced by: Committee of the Whole**

**A RESOLUTION APPROVING A JURISDICTIONAL TRANSFER AGREEMENT BETWEEN  
WISCONSIN DEPARTMENT OF TRANSPORTATION AND CITY OF BURLINGTON**

**WHEREAS**, the State of Wisconsin previously agreed to construct the By-pass project, subject to the City agreeing to accept ownership of certain roadways owned by the State's D.O.T. and lying within the By-pass route, and;

**WHEREAS**, this agreement, made and entered into by and between the Wisconsin Department of Transportation and the City of Burlington provides for the transfer of the jurisdictional responsibility for STH 11, STH 36 and STH 83 all lying within the City; and,

**WHEREAS**, the Southeastern Wisconsin Regional Transportation Plan: 2020 as revised shows the existing routes of STH 11, STH 36, and STH 83 as local streets; and,

**WHEREAS**, Section 84.02(8), Wisconsin Statutes, enables the State to enter into jurisdictional transfer agreements with local units of government, thereby facilitating such alterations in jurisdictional highway systems; and,

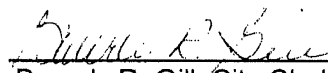
**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington does accept responsibility for the highway described in Exhibit A, attached hereto and entitled "Jurisdictional Transfer Agreement between Wisconsin Department of Transportation and City of Burlington".

**BE IT FURTHER RESOLVED** that the Council authorizes the Mayor to execute said agreement on behalf of the city and the City Clerk shall provide a copy of this resolution and attachments to the Department of Transportation for execution.

Introduced: July 17, 2007

Adopted: August 7, 2007

  
\_\_\_\_\_  
Claude Lois, Mayor

Attest:   
\_\_\_\_\_  
Beverly R. Gill, City Clerk

6/29/2007

**JURISDICTIONAL TRANSFER AGREEMENT  
BETWEEN  
WISCONSIN DEPARTMENT OF TRANSPORTATION  
AND  
CITY OF BURLINGTON**

This agreement, made and entered into by and between the Wisconsin Department of Transportation, hereinafter called the State, and the City of Burlington, hereinafter called the City, provides for the transfer of the jurisdictional responsibility for STH 11, STH 36 and STH 83 all lying within the City.

**Whereas**, the Southeastern Wisconsin Regional Transportation Plan: 2020 as revised shows the existing routes of STH 11, STH 36, and STH 83 as local streets, and

**Whereas**, Section 84.02(8), Wisconsin Statutes, enables the State to enter into jurisdictional transfer agreements with local units of government, thereby facilitating such alterations in jurisdictional highway systems.

**Now Therefore**, the parties hereto do mutually agree to transfer the jurisdictional responsibility for the highway described below under the conditions described below.

**ROUTE DESCRIPTIONS:**

- 1) Existing STH 11 beginning at a point on the West County Line; then, generally easterly, and then, northeasterly to a point located approximately 0.14 miles west of Bieneman Road, a distance of approximately 0.70 miles, all those segments which are located within the corporate boundaries of the City of Burlington, located in the southern half of Section 30 of Township 3 North, Range 19 East, Town of Burlington, Racine County. The Town of Burlington and City of Burlington may execute a separate maintenance agreement that shall not be a part of this agreement.
- 2) Existing STH 36/83 beginning at a point on the northeasterly limits of the turning radius of its intersection with Teut Road, then, northeasterly to the southwesterly limits of the turning radius of its intersection of CTH W, a total distance of approximately 1.45 miles, all those segments which are located within the corporate boundaries of the City of Burlington, located in Sections 21, 22, and 28 of Township 3 North, Range 19 East, City of Burlington, Racine County.
- 3) Existing STH 83 beginning at a point located 0.33 miles south of Market St, then, southerly, a distance of approximately 0.55 miles, to the northerly limits of the turning radii of its intersection with the new STH 11, all those segments which are located within the corporate boundaries of the City of Burlington, located in Section 4 of Township 2 North, Range 19 East, City of Burlington, Racine County.
- 4) A new roadway to be constructed as the Industrial Access Road, beginning at a point on the easterly limits of the right-of-way of CTH P approximately 0.14 miles north of the new STH 11, then, proceeding easterly, a distance of approximately 0.12 miles, to the end of the roadway, located in Section 5, Township 2 North, Range 19 East, City of Burlington, Racine County.

## **RESPONSIBILITIES:**

### **I. The State shall:**

- A. Resurface from West Racine County Line to 400' west of Teutonia (start of concrete) and base patch concrete from 400' west of Teutonia to Kendall Street STH 11. State Project ID 1320-12-71.
- B. Reconstruct STH 11 (Dodge Street) from Jefferson Street to Chestnut Street and Chestnut Street from Pine Street to Dodge Street. State Project ID 1320-13-70.
- C. Resurface STH 11 from Main Street to Capital Street State Project ID 1320-14-70.
- D. Reconstruct STH 11 from Capital Street to Burlington Bypass. State Project ID 1320-14-70.
- E. Resurface STH 36/STH 83 from Teut Road to STH 20. State Project ID 3190-10-60.
- F. Recondition STH 83 from Burlington Bypass to Robert Street. State Project ID 1330-20-70.
- G. Transfer jurisdiction of STH 83 described in **ROUTE DESCRIPTIONS** item 3. on the first November 15<sup>th</sup> when the following conditions have been satisfied:
  1. The eastern portion of The STH 11 Burlington Bypass is open to traffic.
  2. The State has completed the roadway improvement project listed in **I F above**.
- H. Transfer jurisdiction of STH 11 and STH 36/83 described in **ROUTE DESCRIPTIONS** items 1 and 2. on the first November 15<sup>th</sup> when the following conditions have been satisfied:
  1. The full STH 11 Burlington Bypass is open to traffic.
  2. The State has completed the roadway improvement projects listed in **I A-E above**.
- I. Transfer jurisdiction of Industrial Access Road described in **ROUTE DESCRIPTIONS** item 4 when roadway is open to traffic.
- J. Coordinate traffic signal controller equipment exchange as agreed to in a separate SIGNAL AGREEMENT (attached).

### **II. The City shall:**

- A. Accept jurisdiction of STH 83 described in **ROUTE DESCRIPTIONS** item 3. on the first November 15<sup>th</sup> when the following conditions have been satisfied:
  1. The eastern portion of The STH 11 Burlington Bypass is open to traffic.

2. The State has completed the roadway improvement projects listed in **I F** above.

B. Accept jurisdiction of STH 11 and STH 36/83 described in **ROUTE DESCRIPTIONS** items 1 and 2, on the first November 15<sup>th</sup> when the following conditions have been satisfied:

1. The full STH 11 Burlington Bypass is open to traffic.
2. The State has completed the roadway improvement projects listed in **I A-E** above.

C. Accept jurisdiction of Industrial Access Road described in **ROUTE DESCRIPTIONS** item 4 when roadway is open to traffic.

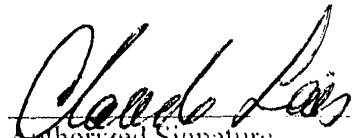
D. Accept responsibility for the traffic signals as defined in the separate Signal Agreement referred to in **I-J** above.

E. Concurrently approve this document and The Connecting Highway Change Agreement that is attached.

Jurisdictional transfer includes drainage structures, lighting, signing, traffic signals (as defined in Attached Signal Agreement, roadway maintenance and access control.

#### APPROVAL

**This Agreement is approved and enacted by:**

  
\_\_\_\_\_  
Authorized Signature  
City of Burlington

08-07-07  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature  
Wisconsin Department of Transportation

\_\_\_\_\_  
Date

COPY



## CITY OF BURLINGTON

### Administration Department

300 N. Pine Street, Burlington, WI, 53105

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<b>Committee of the Whole Item Number:</b> 7	<b>Date:</b> July 1, 2014
<b>Submitted By:</b> Patrick Scherrer, Building Inspector	<b>Subject:</b> Motion 14-776 to approve a Certificate of Appropriateness Application in the HPC Overlay District for 166 E. Jefferson Street.

#### Details:

The Historic Preservation Commission (HPC) recommends approval of a Certificate of Appropriateness Application for the project located at 166 E. Jefferson Street.

The proposed project consists of:

- The reduction of the height of the chimney on the Burlington Public Library building from the current 14'-2" to approximately five (5) feet in height to accommodate a new boiler. In order to achieve the reduced chimney height, the brick above the five foot height line would be removed and recapped.

This Certificate of Appropriateness Application was reviewed and approved at the June 26, 2014 HPC meeting.

#### Options & Alternatives:

The alternative would be to not approve this request and request a different proposal.

#### Financial Remarks:

The approved items will be paid 100% by the owner.

#### Executive Action:

This item is for discussion at the July 1, 2014 Committee of the Whole meeting and per common practice it is scheduled for the Common Council meeting for consideration the same night.

$$5\frac{1}{8}'' = 1'$$

